



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

OCTOBER 19, 2022

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:04 p.m. Those in attendance were Trustee McCarthy, Trustee Passaro, Trustee Bersani, and Trustee Hopkins. Trustee Robbins was absent. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Joe Miller, Accountant James Howard, Human Resources Director Gumprecht and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Bersani – No report

Trustee Passaro – Received feedback that the Open House was a huge success. Amazing the work the crews have to handle on scenes. Much respect goes to all of the crews.

Trustee Hopkins – Echo the previous comments. Thoughts and prayers to the family members involved in the recent incident. The Swearing In Ceremony was great today and it was good to see all the families in attendance.

Trustee McCarthy – The Open House was a rousing success. The training tower was a wise decision and a great resource for the crews. Thoughts and prayers are with the families of the recent incident and with the crews that were on the scene.

Trustee Robbins – Absent

Approval of the Minutes

Financial Report

Accountant James Howard presented the 3rd Quarter Financial Analysis ending September 30, 2022. A discussion was held.

Trustee McCarthy asked if the District can approach the bank and raise the letter of credit. Accountant Howard said he would reach out to the bank.

Accountant Howard presented the 2023 proposed budget, and the 2022 proposed tax levy. A discussion was held.

The Board made a determination that a truth and taxation hearing is not required because the tax levy will not exceed 5%.

Trustee McCarthy reported that the total bills were:

FIRE FUND	\$122,480.99	BUILDING CAPITAL	\$20,989.87
AMBULANCE FUND	\$116,258.91	VEHICAL CAPITAL	\$593.37
EQUIPMENT CAPITAL	\$0.00	PAYROLL	\$480,691.86
TOTAL ALL BILLS		\$741,015.00	

Old Business

The Public Hearing for the Annual Budget and Appropriation Ordinance for the fiscal year 01/01/2023 to 12/31/23 was set for December 21, 2022

New Business

Trustee McCarthy requested the Trustees to begin the Fire Chief's evaluation to be completed and passed onto Trustee McCarthy by the November Board meeting.

Consent Agenda

Trustee Bersani made a motion to approve the consent agenda items 1 through 3. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Passaro, yes; Trustee Robbins, absent; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; the motion so carried.

1. Approval of the Bill List as presented.
2. Approval of the Board meeting Regular Session Minutes 09/21/22
3. Approval of the Board meeting Closed Session Minutes 09/21/22

Action to be taken by the Board

Attorney's Report

Attorney Miller explained how the law works regarding the annexation notice received from the City of Elgin. A discussion was held. Attorney Miller will draft a letter to the City of Elgin to be sent out from the Board President.

Fire Chief Gabrenya's Report

- Provided information from meeting with a fire protection engineer who is working with the fire investigators on the Access fire.
- Fuel Center is completed. Each vehicle has a chip key and the odometer and gallons used per vehicle will be tracked.
- MABAS IGA is being completed and will be brought to the Board to sign when available.
- Flow MSP – This is a preplan program being used by the Fire Prevention Bureau.
- An update was provided on the regular training held at the training tower.

Deputy Chief Becker's Report

- New Hire application period closed on October 7. Testing date is November 5. Interviews will be held December 5 and 6.
- Provided progress on the remodel of St. 1 and next studies that are to be completed.
- Gathering pricing on temporary facility options to be evaluated.

Fire Marshal Heimbecker’s Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Human Resources Director Gumprecht informed the Board that Fifth Third Bank wants to put the District’s savings account in a new program which will increase interest rates. Then it becomes a Business Relationship Savings Account. The Board is in consensus to sign the new document.

Upcoming Calendar

1. NIAFPD Fall Seminar, Lisle Woodridge FPD, October 22, 2022, 8:00 a.m.
2. Elgin Area Firefighter Memorial Service and Grand Opening of the Elgin Area Firefighters’ Memorial Plaza, November 5, 2022 at 10:00 a.m.
3. Bartlett Public Library 50th Anniversary Celebration, begins November 13, 2022 through November 19, 2022

Correspondence

1. Thank you from former member, John Whitmer and Shirley Whitmer for the 125th Anniversary Celebration from the BFPD.
2. Thank you from the Ingolia Family for the service provided to the Bartlett Fire District community.
3. Thank you from a resident for the kind response from the Firefighter/Medics.

Closed Session

Trustee Passaro made a motion to adjourn to closed session at 8:15 p.m. for the purpose of the selection of a person to fill a public office and pending litigation. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Passaro, yes; Trustee Robbins, absent; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; the motion so carried.

The regular session resumed at 8:53 p.m.

Those in attendance were Trustee McCarthy, Trustee Passaro, Trustee Hopkins, Trustee Bersani. Trustee Robbins was absent. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Joe Miller, Human Resources Director Gumprecht, and Executive Assistant Kolber.

With no further business to be brought before the Board, Trustee Bersani made a motion to adjourn. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Passaro, yes; Trustee Robbins, absent; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; the regular session of the meeting was adjourned at 8:53 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Michael Bersani

Treasurer, Larry Robbins

Trustee, Jessica Hopkins

Trustee, Antonio Passaro