



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

OCTOBER 18, 2023

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:03 p.m. Those in attendance were Trustee McCarthy, Trustee Passaro, Trustee Bersani, Trustee Hopkins, and Trustee Lukas-Bourgeois. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Joe Miller, Accountant James Howard, Human Resources Director Gumprecht, and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Bersani – The Open House had a great turnout even with the poor weather. The tour of the Training Tower was impressive.

Trustee Lukas-Bourgeois – No report

Trustee Passaro – Echoed the comments of Trustee Bersani.

Trustee Hopkins – Great job to the crews bringing the Open House to life.

Trustee McCarthy – Echoed the previous trustee comments. The attendants were very impressed and appreciative. Thank you to everyone involved.

Approval of the Minutes

Financial Report

Trustee Passaro reported that the total bills were:

FIRE FUND	\$97,986.01	BUILDING CAPITAL	\$176,939.78
AMBULANCE FUND	\$89,087.52	VEHICAL CAPITAL	\$0.00
EQUIPMENT CAPITAL	\$0.00	PAYROLL	\$489,686.92
	TOTAL ALL BILLS		\$853,700.23

Old Business

1. Chief Gabrenya reviewed the short-term and long-term goals on the Strategic Plan. A discussion was held.

New Business

1. Trustee McCarthy requested the Trustees to begin the Fire Chief's evaluation. The evaluation is to be completed and passed onto Trustee McCarthy by December 1, 2023.

Consent Agenda

Trustee Hopkins made a motion to approve the consent agenda items 1 through 3. Trustee Lukas-Bourgeois seconded the motion and with a roll call vote as follows: Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Lukas-Bourgeois, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 09/20/23
3. Approval of the Board meeting Closed Session Minutes 09/20/23

Action to be taken by the Board

Attorney's Report

1. Reminder of upcoming training sessions for Trustees.
2. There is an amendment to the Paid Leave for Worker's Act and Attorney Miller will forward this to Chief Gabrenya and Human Resources Director Gumprecht.
3. Potentially there may be an amendment to have the ability to do remote meetings.

Fire Chief Gabrenya's Report

- Updated the Board regarding the status of the Decennial Committee report.
- IRMA is going up 27%. Previously the increase runs around a 10% increase per year. A discussion was held.
- The District's website is undergoing a 5-year refresh. The updated website will be live within a few months.

Deputy Chief Becker's Report

- Reported the close out numbers for the Station 1 remodel. Overall, the project is 2.2% under budget.
- DuPage County ARPA grant has been closed out and the District satisfied all the terms of the grant.
- An Open House for Station One will be held on November 18. The event will be pushed out on social media this week.
- The call volume is continuing to trend downward about 3% per year. Ambulance calls are down only about 1%.

Financial Report (continued)

Accountant Howard presented the 2024 proposed budget, and the 2023 proposed tax levy. A discussion was held.

There will be a truth and taxation public hearing held December 20th just prior to the Board meeting.

Accountant James Howard presented the 3rd Quarter Financial Analysis ending September 30, 2023.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- NIAFPD Trustee Continuing Education, October 21, 2023, Lisle-Woodridge FPD
- IAFPD Essential Trustee Training, November 3-4, 2023, West Chicago FPD
- Station One Community Open House, November 18, 2023, 11:00 a.m. to 1:00 p.m.

Correspondence

- 1. Thank you from a resident for the Station Two tour.

Closed Session

Trustee Passaro made a motion to adjourn to closed session at 8:10 p.m. for the purpose of pending, probable, or imminent litigation, or for any other lawful purpose. Trustee Lukas-Bourgeois seconded the motion and with a roll call vote as follows: Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Lukas-Bourgeois, yes; the motion so carried.

The regular session resumed at 8:36 p.m. Those in attendance were Trustee McCarthy, Trustee Lukas-Bourgeois, Trustee Passaro, Trustee Bersani, and Trustee Hopkins. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Joe Miller, Human Resources Director Gumprecht, and Executive Assistant Kolber.

Chief Gabrenya reported on the annual report received at the TIF recap meeting attended by each of the taxing bodies. A discussion was held.

With no further business to be brought before the Board, Trustee Lukas-Bourgeois made a motion to adjourn. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Lukas-Bourgeois, yes; the regular session of the meeting was adjourned at 9:03 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Michael Bersani

Treasurer, Antonio Passaro

Trustee, Jessica Hopkins

Trustee, Jennifer Lukas-Bourgeois