



BARTLETT
FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

SEPTEMBER 20, 2023

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:11 p.m. Those in attendance were Trustee McCarthy, Trustee Passaro, Trustee Bersani, Trustee Hopkins, and Trustee Lukas-Bourgeois. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Joe Miller, Human Resources Director Gumprecht, Executive Assistant Kolber, and Intern Petragallo.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Lukas-Bourgeois – Congratulations on how well and efficient the station was completed. Compliments on communication of the tragic loss of the students at South Elgin High School.

Trustee Bersani – No report

Trustee Passaro – Echoed the comments of Trustee Lukas-Bourgeois.

Trustee Hopkins – Echoed the comments of Trustee Lukas-Bourgeois. Kudos on the work with the Village of Bartlett on the water flow project for the hydrants. Good to see the recognition from the Chief of Buffalo Grove Fire involving the call out at a national conference regarding the Access fire.

Trustee McCarthy – Echoed the previous trustee comments.

Approval of the Minutes

Financial Report

Trustee Passaro reported that the total bills were:

FIRE FUND	\$47,969.08	BUILDING CAPITAL	\$1,606,747.27
AMBULANCE FUND	\$48,545.12	VEHICAL CAPITAL	\$0.00
EQUIPMENT CAPITAL	\$0.00	PAYROLL	\$772,635.54
TOTAL ALL BILLS		\$2,475,897.01	

Old Business

There was no old business discussed.

New Business

1. The Public Hearing for the Annual Budget and Appropriation Ordinance for the fiscal year 01/01/2024 to 12/31/24 was set for November 15, 2023 at 6:55 p.m.
2. There was a semi-annual review of the Board Policies and Procedures. No changes required.

Consent Agenda

Trustee Hopkins made a motion to approve the consent agenda items 1 and 4. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Lukas-Bourgeois, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 08/16/23
3. Approval of the Board meeting Closed Session Minutes 08/16/23
4. Approval to purchase three (3) LifePak 15 cardiac monitors

Action to be taken by the Board

Trustee Passaro made a motion to approve Resolution 2023-05, a resolution of the BFPD authorizing the execution of a memorandum of understanding to participate in the Tablet Command Interface to Hexagon CAD (Edge Frontier (Xalt Interface)). Trustee Lukas-Bourgeois seconded the motion and with a roll call vote as follows: Trustee Lukas-Bourgeois, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

Trustee Bersani made a motion to approve Ordinance 2023-05, an Ordinance establishing a schedule of fines and fees for false alarms for the BFPD Cook and DuPage Counties, IL. Trustee Lukas-Bourgeois seconded the motion with a roll call vote as follows: Trustee Lukas-Bourgeois, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

Attorney's Report

Essential Trustee Training is scheduled in November for those who need to complete the training, and the Levy and Budget is approaching time to be approved.

Fire Chief Gabrenya's Report

- The District is scheduled to be re-evaluated by the Insurance Service Office (ISO) in April 2024.
- The District is hosting training this week with the Aaron Fields/Nozzle Forward Seminar
- The Truck Committee is meeting with a manufacturer to view options for what is available.
- A recent incident with a full arrest illustrates our capabilities and how the Bartlett Police Department's assistance is invaluable.

Deputy Chief Becker's Report

- The return to Station 1 came out 5 days early and confident the numbers will come in under budget. Scheduling a community open house for November 18th from 11:00 a.m. to 1:00 p.m.
- Provided an update on the Board of Fire Commissioners.
- Submitted an FCC license application for the District radios.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- Bartlett Fire District Open House, Station 3, 1575 W. Bartlett Rd., October 14, 2023, 10:00 a.m. to 2:00 p.m.
- NIAFPD Trustee Continuing Education, October 21, 2023, Lisle-Woodridge FPD
- IAFPD Essential Trustee Training, November 3-4, 2023, West Chicago FPD

- Bartlett Oktoberfest, Leiseberg Park, September 29-30, 2023, Hosted by Ignite the Courage, Bartlett Rotary, Bartlett Area Chamber of Commerce, and Bartlett Lions Club

Correspondence

Closed Session

Trustee Lukas-Bourgeois made a motion to adjourn to closed session at 8:04 p.m. for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees, pending, probable, or imminent litigation, or for any other lawful purpose. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Lukas-Bourgeois, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

The regular session resumed at 8:37 p.m. Those in attendance were Trustee McCarthy, Trustee Lukas-Bourgeois, Trustee Passaro, Trustee Bersani, and Trustee Hopkins. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Joe Miller, Human Resources Director Gumprecht, and Executive Assistant Kolber.

With no further business to be brought before the Board, Trustee Lukas-Bourgeois made a motion to adjourn. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Lukas-Bourgeois, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the regular session of the meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Michael Bersani

Treasurer, Antonio Passaro

Trustee, Jessica Hopkins

Trustee, Jennifer Lukas-Bourgeois