

**Meeting Minutes of the
Bartlett Foreign Fire Insurance Board**

Meeting held on August 26th, 2022, at Station 1

The meeting was called to order at 08:30 Hrs by Chairman Maulding, Second by Trustee Lewis.

Roll Call is taken by Chairman Maulding.

Those in attendance are Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.

Absent: Secretary Meinen, Treasurer Scumaci.

Approval of the Agenda:

Chairman Maulding moved to approve the agenda, seconded by Purchase Coordinator Galloway.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

The agenda was approved.

Approval of the Minutes:

Motion made to accept the May 6th, 2022 meeting minutes by Chairman Maulding, seconded by Trustee Lewis.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

The minutes were approved.

Open Forum/Public Comment:

- None.

Correspondence:

- None.

Chairman's Report:

- None.

Treasurer's Report & Purchase Coordinator's Report:

Both the Treasurer's Report and Purchase Coordinators report were presented together by Purchase Coordinator Galloway.

As of July 31, 2022 fund balance was \$77,868.61

The total of outstanding withdraws and checks \$0

Outstanding approved expenses \$23,785.56

\$54,083.05 ending fund balance after committals.

The following requests are still outstanding.

| Request # | Outstanding Due: |
|-----------|---------------------|
| 2022-03 | \$7,125.00 |
| 2021-24 | \$3,538.56 |
| 2022-01 | \$7,462.00 |
| 2021-23 | \$5,000.00 |
| 2021-21 | \$660.00 |
| | <hr/> |
| | \$23,785.56 |
| | <hr/> |

Chairman Maulding moved to approve the Purchase Coordinator's Report, seconded by Purchase Coordinator Galloway.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

The purchase Coordinator's Report was approved.

Old Business:

None.

New Business:

Purchase Requests:

2022-07 Submitted by FF Cubberly for water bottles.

A discussion was held on this item.

Motion made to approve 2022-07 by Chairman Maulding; seconded by Trustee Saenz.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

Item #2022-07 was approved in the amount not to exceed \$1,945 for water bottles.

2022-08 Submitted by D/C Becker for nylon radio straps.

A discussion was held on this item.

Motion made to approve 2022-08 by Chairman Maulding, seconded by Chief Gabrenya.

- Ayes – Chief Gabrenya, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.
- Abstain – Purchase Coordinator Galloway,

Item #2022-08 was approved in the amount not to exceed \$7,761 for 60 nylon radio straps.

2022-09 Submitted by FF Maulding for coffee fund.

A discussion was held on this item.

Motion made to approve 2022-09 by Chairman Maulding, seconded by Purchase Coordinator Galloway.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

Item #2022-09 was approved in the amount not to exceed \$6,500 for Coffee Fund.

2022-10 Submitted by Chief Gabrenya for 125th Anniversary keepsakes and souvenirs.

A discussion was held on this item. Explained the reason for the lack of multiple vendors.

Motion made to approve 2022-10 by Chairman Maulding, seconded by Trustee Saenz.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

Item #2022-10 was approved in the amount not to exceed \$3,977.96 for 125th Anniversary keepsakes and souvenirs.

2022-11 Submitted by Chief Gabrenya for 125th Anniversary picnic ice cream, food, and music.

A discussion was held on this item.

Motion made to approve 2022-11 by Chairman Maulding, seconded by Trustee Lewis.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

Item #2022-11 was approved in the amount not to exceed \$2,735.00 for 125th Anniversary picnic ice cream, food, and music.

2022-12 Submitted by Chief Gabrenya for 125th Anniversary food catering.

A discussion was held on this item.

Motion made to approve 2022-12 by Chairman Maulding, seconded by Trustee Lewis.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

Item #2022-12 was approved in the amount not to exceed \$2,000 for 125th Anniversary food catering.

2022-13 Submitted by Chief Gabrenya for 125th Anniversary tables, chairs, and inflatables.

A discussion was held on this item.

Motion made to approve 2022-13 by Chairman Maulding, seconded by Purchase Coordinator Galloway.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

Item #2022-13 was approved in the amount not to exceed \$2,875 for 125th Anniversary tables, chairs, and inflatables.

2022-14 Submitted by Chief Gabrenya for 125th Anniversary face painting.

A discussion was held on this item. Explained the reason for the lack of multiple vendors.

Motion made to approve 2022-14 by Chairman Maulding, seconded by Trustee Lewis.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

Item #2022-14 was approved in the amount not to exceed \$450 for 125th Anniversary face painting.

Chairman Maulding made a motion to adjourn, seconded by Purchase Coordinator Galloway.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Chairman Maulding, and Trustee Saenz.
- Opposed – None.

Meeting adjourned at 9:00 Hrs.