

# Meeting Minutes of the Bartlett Foreign Fire Insurance Board

**Meeting held on July 30, 2021 at Station 1**

Meeting called to order at 08:31 hrs by Chairman Maulding, Second by Purchase Coordinator Galloway

Roll Call is taken by Secretary Meinen.

Those in attendance are Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Treasurer Maiz, Chairman Maulding, Secretary Meinen, and Trustee Sylvester.

Absent: None.

## **Approval of the Agenda:**

Chairman Maulding moved to approve the agenda; seconded by Trustee Lewis.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Treasurer Maiz, Chairman Maulding, Secretary Meinen, and Trustee Sylvester.
- Opposed – None.

Agenda was approved.

## **Approval of the Minutes:**

Motion made to accept the April 30th, 2021 meeting minutes by Purchase Coordinator Galloway; Seconded by Treasurer Maiz.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Treasurer Maiz, Chairman Maulding, Secretary Meinen, and Trustee Sylvester.
- Opposed – None.

Minutes were approved for April 30th, 2021 meeting.

**Open Forum/Public Comment:** None.

**Correspondence:** None.

## **Chairman's Report:**

None.

## **Treasurer's Report:**

Most checks issued from April 1, 2021 through June 30, 2021 have cleared the bank and have been drawn against the FFITF account.

Fund balance as of June 30, 2021 statement is: \$27,244.78

\$25,015.24 realized fund balance after committals.

Dialogue on how year long purchase request is handled. Comcast, tuition reimbursement, etc.

Chairman Maulding moved to approve the Treasurer's Report; Seconded by Purchase Coordinator Galloway.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Treasurer Maiz, Chairman Maulding, Secretary Meinen, and Trustee Sylvester.
- Opposed – None.

Treasurers Report was approved.

**Purchase Coordinator's Report:**

Some discussion was held on the outstanding items still ongoing.

Chairman Maulding moved to approve the Purchase Coordinator's Report; Seconded by Secretary Meinen.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Treasurer Maiz, Chairman Maulding, Secretary Meinen, and Trustee Sylvester.
- Opposed – None.

Purchase Coordinator's Report was approved.

**Old Business:**

None.

**New Business:**

Purchase Requests:

**2021-19** submitted by Lt. Nick McLeod for a new television for station 1 kitchen.

Discussion was held on this item.

Motion made to approve 2021-19 by Trustee Lewis; Seconded by Purchase Coordinator Galloway.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Treasurer Maiz, Chairman Maulding, Secretary Meinen, and Trustee Sylvester.
- Opposed – None.

Item #2021-19 was approved in the amount not to exceed \$499.99 for a new television.

**2021-20** submitted by Chief Gabrenya for 150 yards of concrete at the training site.

Discussion was held on this item. Failed due to lack of motion.

Chairman Maulding made a motion to adjourn; Seconded by Purchase Coordinator Galloway.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Trustee Lewis, Treasurer Maiz, Chairman Maulding, Secretary Meinen, and Trustee Sylvester.
- Opposed – None.

Meeting adjourned at 09:29 hrs.