

**Meeting Minutes**  
**Bartlett Fire Protection District**  
**Foreign Fire Insurance Board**

**Meeting held on Friday July 21, 2023 at Station 3**

Meeting called to order at 08:30 hours by Chairman Maulding.

Roll Call is taken by Secretary Saenz.

Those in attendance are Chairman Maulding, Chief Gabrenya, Purchase Coordinator Galloway, Secretary Saenz, Treasurer Scumaci

Absent are Trustee Garcia and Trustee Lewis.

**Approval of the Agenda:**

Treasurer Scumaci moved to approve the agenda; seconded by Chairman Maulding.

- Ayes – Secretary Saenz, Chief Gabrenya, Purchase Coordinator Galloway,
- Opposed – none

Agenda was approved

**Approval of the Minutes:**

Motion made to accept the April 21, 2023 meeting minutes by Chairman Maulding; seconded by Secretary Saenz.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Treasurer Scumaci
- Opposed – none

Minutes were approved for April 21, 2023 meeting.

Motion made to accept the May 25, 2023 special meeting minutes by Chairman Maulding, Seconded by Treasurer Scumaci.

- Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Treasurer Scumaci
- Opposed – none

Minutes were approved for the May 25, 2023 meeting.

**Open Forum/Public Comment:**

None

**Correspondence:** none

**Chairman's Report:** none

**Treasurer's Report:**

Report contains balance thru end of June, checks that have not cleared the system yet and outstanding purchases that have not been made including coffee, tuition, and fitness incentive.

Treasurer Scumaci made a motion to approve the report.

Seconded by Purchase Coordinator Galloway

- Ayes – Secretary Saenz, Chief Gabrenya, Purchase Coordinator Galloway,
- Opposed – none

**Purchase Coordinator's Report:**

Note\* Amount of new requests are excessive of what currently available for July 23, 2023 meeting: \$117,430.12

Total outstanding balance of previously approved purchase requests: \$ 28,238.30

Balance available for new purchases: \$82,113.21

Chairman Maulding moved to approve the Purchase Coordinator's Report; seconded by Secretary Saenz

- Ayes – Secretary Saenz, Chief Gabrenya, Purchase Coordinator Galloway,
- Opposed – none

Purchase Coordinator's Report was approved.

**Old Business:** None

**New Business:**

**Purchase Requests:**

**2023-09** - Sweatshirts submitted by Lt Michels.

Chairman Maudling motioned to approve discussion. Seconded by Treasurer Scumaci

Treasurer Scumaci motioned to approve the item. Seconded by Secretary Saenz.

Roll call vote was held by secretary Saenz.

Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Treasurer Scumaci, Chairman Maulding, Secretary Saenz

Opposed- None

**Item was approved in the amount not to exceed \$4995.00.**

**2023-10** - Station cook wear submitted by Lt. Scumaci.

Motion made to approve purchase by Chairman Maulding. Seconded by Treasurer Scumaci. Discussion was held on the item.

Treasurer Scumaci made the request to go to a roll call vote.

Roll call vote was held by Secretary Saenz.

Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Treasurer Scumaci, Chairman Maulding, Secretary Saenz

Opposed- None

**Item approved in the amount not to exceed \$703.18.**

**2023-11** - SCBA washer submitted by FF Maulding.

Chief Gabrenya made a motion to approve discussion for purchase. Seconded by Secretary Saenz.

After further discussion, FF Maulding chose to withdraw his proposal.

**2023-12** - Patio furniture submitted by DC Becker.

Secretary Saenz made a motion to approve discussion for purchase. Seconded by Chairman Maulding. Discussion was held on the item.

Chairman Maulding motioned to move to a rollcall vote. Rollcall vote held by Secretary Saenz

Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Treasurer Scumaci, Chairman Maulding, Secretary Saenz

Opposed- None

**Item was approved in the amount not to exceed \$21,249.00.**

**2023-13**- HID proxy cards for new station. Submitted by DC Becker.

Chairman Maulding made a motion to approve discussion for purchase. Seconded by Treasurer Scumaci. Discussion was held on the item.

Chairman Maulding motioned for a rollcall vote. Vote held by Secretary Saenz

Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Treasurer Scumaci, Chairman Maulding, Secretary Saenz

Opposed- None

**Item was approved in the amount not to exceed \$500.**

**2023-14** - Mattress Protectors submitted by LT Scumaci

Chairman Maulding made a motion to approve discussion for purchase. Seconded by Chief Gabrenya. Discussion was held on the item.

Chairman Maulding made a motion for a rollcall vote. Roll call vote was held by Secretary Saenz.

Ayes- Treasurer Scumaci

Opposed- Chief Gabrenya, Purchase coordinator Galloway, Chairman Maulding, Secretary Saenz.

**Item was not approved.**

**2023-15** Submitted by FF Cockrum

Chairman Maulding made a motion to approve discussion for purchase. Seconded by Secretary Saenz. Discussion was held on the item.

Treasurer Scumaci made a motion to approve the purchase and got to a rollcall vote.

Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Treasurer Scumaci, Chairman Maulding, Secretary Saenz

Opposed- None

**Item approved in the amount not to exceed \$600**

**2023-16** - Cancer Screenings submitted by Lt. Kwak

Chairman Maulding made a motion to approve discussion for purchase. Seconded by Secretary Saenz. Discussion was held on the item.

Chairman Maulding made a motion for a rollcall vote. Rollcall vote held by Secretary Saenz.

Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Treasurer Scumaci, Chairman Maulding, Secretary Saenz

Opposed- None

**Item was approved in the amount not to exceed \$45,500.**

**2023-17** Bluetooth speakers submitted by FF Galloway.

Chairman Maulding made a motion to approve discussion for purchase. Seconded by Secretary Saenz. Discussion was held on the item.

Chairman Maulding made a motion to move to a rollcall vote. Rollcall vote taken by Secretary Saenz.

Ayes – Chief Gabrenya, Purchase Coordinator Galloway, Treasurer Scumaci, Chairman Maulding, Secretary Saenz

Opposed- None

**Item approved in the amount not to exceed \$675**

Chairman Maulding made a motion to adjourn the meeting at 0943