



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

JULY 20, 2022

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:11 p.m. Those in attendance were Trustee Robbins, Trustee Passaro, and Trustee Hopkins. Trustee McCarthy attended virtually by Zoom webinar. Trustee Bersani was absent. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Joe Miller, and Human Resources Director Gumprecht. Accountant James Howard attended virtually by Zoom Webinar.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Robbins – Congratulations to all that made the 4th of July Festival a safe event.

Trustee Passaro – Appreciates the District's participation in the July 4th parade.

Trustee Hopkins – Echoed the previous comments. Thank you to the fire inspectors for the inspections performed at the festival to make sure the community stays safe. Attended the IAFFD Conference and learned about carcinogens in the fire service and cancer prevention.

Trustee McCarthy – Echoed the previous Trustee's comments. The July 4th parade was a great success.

Trustee Bersani – Absent

Approval of the Minutes

Financial Report

Accountant James Howard presented the financial analysis for the six months ending June 30, 2022. Accountant Howard also presented the 2022 Amended Budget. A discussion was held.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$68,533.31	BUILDING CAPITAL	\$11,732.91
AMBULANCE FUND	\$93,964.36	VEHICAL CAPITAL	\$599.00
EQUIPMENT CAPITAL	\$0.00	PAYROLL	\$447,682.03

TOTAL ALL BILLS \$622,511.61

Old Business

Chief Gabrenya gave an update on the Strategic Plan. A discussion was held.

New Business

There was no new business discussed.

Consent Agenda

Trustee Robbins made a motion to approve the consent agenda items 1 through 4. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, absent; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

1. Approval of the Bill List as presented.
2. Approval of the Board meeting Regular Session Minutes 06/15/22
3. Approval of the Board meeting Closed Session Minutes 06/15/22
4. Approval of Resolution #2022-04, a resolution authorizing the BFPD to enter into an intergovernmental agreement with DuPage County to participate in the Local American Rescue Plan Act

Action to be taken by the Board

Trustee Hopkins made a motion to authorize the approval of an architect contract with 845 Group pending administrative review and attorney approval. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, absent; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

Attorney's Report

Attorney Miller reported Governor Pritzker amended the definition of a health care facility. Firefighters and Paramedics no longer need to go through weekly COVID-19 testing.

Fire Chief Gabrenya's Report

- Provided a report on Access Warehouse structure fire. The test results will be opened up to investigators, attorneys, etc., sometime in August.
- The Fire Prevention Bureau is looking into preplanning software. The software would help the District's ISO rating.
- This year is the District's 125th year. New T-shirts have been ordered for the crews. A picnic is scheduled for the current and former District members. The Open House will celebrate the 125th year and it will be held at Station 3.
- Presented the website data dashboard to show there is almost a 10% increase in call volume this year from last year. Almost 20% over the last two years,

Deputy Chief Becker's Report

- Updated the Board on the progress of the new hire employees.
- Provided the status of the two new staff vehicles.
- Attended the final inspection for the new ambulance.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

1. National Night Out – July 29 – Family Fun Night 5:00-7:00PM, Twilight Pool Party 7:30-9:00PM Bartlett Community Center
2. National Night Out – July 30 – Block Parties & Lighting Competition

3. National Night Out – July 31 – Putt, Chip, & Drive Crime Out Family Golf Event, 1:00 PM, Bartlett Hills Golf Club
4. National Night Out – August 2 – Picnic in the Park 5:00-8:30PM, Bartlett Park
5. Bartlett Summer Fest by Ignite the Courage – August 12, 4:00-10:00PM, August 13, 11:00AM-10:00PM
6. North Avenue Car Show by Ignite the Courage – September 18, 9:00AM-3:00PM

Correspondence

Closed Session

No closed session was held.

With no further business to be brought before the Board, Trustee Passaro made a motion to adjourn. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, absent; Trustee Passaro, yes; Trustee Robbins, yes; the regular session of the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Michael Bersani

Treasurer, Larry Robbins

Trustee, Jessica Hopkins

Trustee, Antonio Passaro