



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

JULY 19, 2023

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:00 p.m. Those in attendance were Trustee McCarthy, Trustee Passaro, Trustee Bersani, Trustee Hopkins, and Trustee Lukas-Bourgeois. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Accountant James Howard, Human Resources Director Gumprecht, and Executive Assistant Kolber.

Bartlett Fire District intern, Haley Petragallo led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Hopkins – It is nice to see Bartlett Fire District attend community events.

Trustee Passaro – Thank you to the crews for doing a good job during the recent storms.

Trustee Bersani – No report

Trustee Lukas-Bourgeois – Echoed the sentiments of the other Trustees. We have had a lot of activity with weather, and it speaks volumes to who the District is by sharing resources with other communities and also, being present during the safety of the festival activities.

Trustee McCarthy – Even with the weather the July 4th parade was able to happen and be successful.

Approval of the Minutes

Financial Report

Accountant James Howard presented the financial analysis for 6 months ended June 30, 2023. Trustee McCarthy requested to get the letter of credit raised up. A discussion was held.

Trustee Passaro reported that the total bills were:

FIRE FUND	\$122,380.93	BUILDING CAPITAL	\$35,972.35
AMBULANCE FUND	\$108,714.19	VEHICAL CAPITAL	\$0.00
EQUIPMENT CAPITAL	\$3,907.77	PAYROLL	\$519,869.06
	TOTAL ALL BILLS		\$790,844.30

Old Business

Station 1 remodel update was provided by Deputy Chief Becker.

New Business

There was no new business discussed.

Consent Agenda

Trustee Bersani made a motion to approve the consent agenda items 1 and 2. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Lukas-Bourgeois, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 06/21/23

Action to be taken by the Board

Attorney's Report

The Levy 2022 – The District must make a good faith effort to be compliant with the law as to which vendors are minority or female owned and place this on the District website. There is a form to send out to the vendors to complete and return. Also, there are a number of fire stations where a specific organization is performing an audit and requesting a tour of the station.

Fire Chief Gabrenya's Report

- Commented on the FM Global Fire Service Learning network article. This is on the District's website and Facebook page.
- Proud of the personnel involved with the carnival inspections and Fire Marshal Heimbecker's inspection of the fireworks on July 4.
- Two Media advisories were distributed. The GFOA's Distinguished Budget Presentation Award with Bartlett Fire District being only the second fire district in Illinois to receive this award. The District received the American Heart Association's Mission: Lifeline® EMS Silver Achievement Award.
- The District website will be upgraded free of charge, which was included with the initial investment.
- FF Maulding secured a \$2,000 grant for safety from IRMA.
- The District is planning on sponsoring two candidates at the Elgin Fire Academy this coming year.
- Next week recently formed Tower Committee will be touring the Pierce plant in Oshkosh, Wisconsin.
- Reminder that the Ignite the Courage Smoke and Irons Music Fest is approaching August 11-12, 2023 and is looking for volunteers.

Deputy Chief Becker's Report

- A report was provided on the incident call volume.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- National Night Out – July 28 – Family Fun Night & Pool Party 5:00-9:00PM, Bartlett Community Center
- National Night Out – July 29 – Block Parties & Lighting Competition
- National Night Out – July 30 – Putt, Chip, & Drive Crime Out Family Golf Event, 1:00-3:00PM, Bartlett Hills Golf Club

- National Night Out – August 1 – Picnic in the Park 5:00-8:00PM, Bartlett Park
- Smoke & Irons Music Fest – August 11-12, 2023, Apple Orchard Park, 620 W. Stearns Rd.

Correspondence

1. Thank you from the McLain family for the assistance and support.

Closed Session

No closed session was held.

With no further business to be brought before the Board, Trustee Passaro made a motion to adjourn. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Lukas-Bourgeois, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; the regular session of the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Michael Bersani

Treasurer, Antonio Passaro

Trustee, Jessica Hopkins

Trustee, Jennifer Lukas-Bourgeois