



BARTLETT
FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

JUNE 17, 2020

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:01 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro, and Trustee Bersani. Trustee Giovannelli attended virtually by Zoom webinar and public access was provided. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Giovannelli - Appreciation to Firefighter Wayne Maulding on securing two new grants. Congratulations to the Station 2 crew for being awarded call of the month by NW Central DuPage Hospital.

Trustee Robbins - Congratulations to the Station 2 crew for the NW Central DuPage call of the month. Also, thank you to the local landscape crew and the medics for the recent water rescue. Thank you to Firefighter Maulding for securing the two new grants.

Trustee Passaro - Echoed the comments previously stated and congratulations to the local landscape crew for the recent water rescue.

Trustee Bersani - Echoed the comments previously stated.

Trustee McCarthy - Echoed the comments from the previously stated. The Board is appreciative of the crew's efforts during this pandemic.

Approval of the Minutes

Financial Report

Trustee Robbins reported that the total bills were:

FIRE FUND	\$68,152.60	PAYROLL	\$380,773.95
AMBULANCE FUND	\$107,083.27	STATION 1	\$5,535.45
EQUIPMENT CAPITAL	\$16,188.00	STATION 2	\$1,562.99
BUILDING CAPITAL	\$22,010.02	STATION 3	\$2,382.45
VEHICLE CAPITAL	\$0.00		

TOTAL ALL BILLS \$603,688.73

On the agenda the bill list showed building capital as \$722,010.02. This figure was incorrect. The correct Building Capital is \$22,010.02.

Old Business

Chief Gabrenya reviewed the new evaluation performance software for the employees of the District. A discussion was held.

Chief Gabrenya provided the strategic planning process schedule. There were no comments.

New Business

There was no new business.

Consent Agenda

Trustee McCarthy made a motion to approve the consent agenda items 1 through 3. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 05/20/20
3. Approval of the reappointment of Christopher Colangelo as Fire Board Commissioner for a 3 year term.

Action to be taken by the Board

Attorney's Report

Attorney Miller reported on an update to the Open Meetings Act.

Fire Chief Gabrenya's Report

- An update was provided on Truck 3 and it is back in service.
- The strategic plan dates will be confirmed.
- Provided update on the operational procedures within the District during the COVID-19 pandemic.
 - Zoom meetings are held weekly with the various local towns, taxing bodies, health care facilities, and senior living centers.
- The District will have to review the next steps involving opening up Station 1 to the public as phase four approaches.

Trustee McCarthy provided information on the DuPage County Board meeting which provided information on Cares Act Funding and the availability of funds. The District should be able to apply for these funds.

Deputy Chief Becker's Report

- The installation of the surveillance cameras has begun for each station.
- Sample LED lights to review have been installed.
- The original bid received for the roof at station 1 was verified that the cost covered the entire roof. Moving forward putting together details for a bid spec.
- The new hire, Jake Turner will begin on July 1st.

Fire Marshal Heimbecker's Report

- No report

Upcoming Calendar

Correspondence

- Thank you to BFPD from Bartlett United Pentecostal Church for serving the community.
- Thank you to BFPD from Sydney Verde and family for serving the community.
- Thank you to BFPD from Ava Lewis, a Sycamore resident, for serving the community.
- Thank you to BFPD from Jessica Lewis, an Elgin resident, for serving the community.

Closed Session

Trustee McCarthy made a motion to adjourn to closed session at 7:43 p.m. for the purpose of collective negotiating matters and if necessary, for any other lawful purpose. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

The regular session resumed at 8:04 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro, and Trustee Bersani. Trustee Giovannelli attended virtually by Zoom webinar. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, and Executive Assistant Kolber.

With no further business to be brought before the Board, Trustee Bersani made a motion to adjourn. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the regular session of the meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Larry Robbins

Trustee, Michael Bersani

Trustee, Antonio Passaro