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# BARTLETT

FIRE PROTECTION DISTRICT

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## BOARD OF TRUSTEES MEETING

JUNE 16, 2021

### Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:03 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Bersani, Trustee Passaro, and Trustee Hopkins. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Law Clerk Hayley Loufek, Human Resources Director Gumprecht, and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

### Public Comments

There were no public comments.

### Special Presentations

There were no special presentations.

## ORDER OF BUSINESS

### Trustee's Report

Trustee Robbins – Pleased that the homebound vaccination program is going well. Congratulations to the crews for the cardiac arrest trial. Congratulations to Deputy Chief Becker for the scholarship award to assist with his master's program.

Trustee Bersani – Job well done to Deputy Chief Becker for the coverage, while Chief Gabrenya was out of town.

Trustee Passaro – Echoed the above comments. Read a thank you to the crews from a resident for the emergency service received.

Trustee Hopkin – Great job to Deputy Chief Becker for the coverage, while Chief Gabrenya was out of town.

Trustee McCarthy – Echoed the comments above. A Bartlett Fire District patch has now been placed on a wall at the Granite Mountain Hotshots Memorial State Park in Arizona.

### Approval of the Minutes

### Financial Report

Trustee Robbins reported that the total bills were:

FIRE FUND	\$75,785.22	PAYROLL	\$436,122.03
AMBULANCE FUND	\$114,423.87	STATION 1	\$3,416.13
EQUIPMENT CAPITAL	\$0.00	STATION 2	\$1,629.91
BUILDING CAPITAL	\$114,163.53	STATION 3	\$3,253.45

VEHICLE CAPITAL	\$333,912.76
TOTAL ALL BILLS	\$1,082,706.80

**Old Business**

There was no old business.

**New Business**

There was no new business.

**Consent Agenda**

Trustee Robbins made a motion to approve the consent agenda items 1 through 5. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 05/19/21
3. Approval of Resolution #2021-07, a resolution of the BFPD designating authorized signatories for all depository accounts held in the name of BFPD
4. Approval of the appointment of Richard Wagner as Fire Board Commissioner for a 3 year term
5. Approval of Ordinance #2021-05, an ordinance of the BFPD authorizing the sale and disposal of surplus personal property being one (1) Viking Range and three (3) Viking Refrigerators

**Action to be taken by the Board**

**Attorney's Report**

Hayley Loufek, Law Clerk with Ottosen DiNolfo Hasenbalg & Castaldo, Ltd. was introduced to the Board. Also, a legislative update prepared by Attorney Shawn Flaherty was reviewed.

**Fire Chief Gabrenya's Report**

- A report was provided regarding the District's response through MABAS Division 2 to the incident in Rockton, IL.
- Northwest Municipal Conference (NWMC) has a Fire Core Cost Containment Committee which writes specifications for emergency vehicles. An explanation of how NWMC operates was provided. Firefighter Joe Carr is now part of the Fire Core Cost Containment Committee.
- An update was provided on the process of the training facility. Approximately \$60,000 in materials has been donated toward the training facility.

**Deputy Chief Becker's Report**

- An update was provided on the new hire process.
- Plans are being finalized for the Bartlett July 4<sup>th</sup> festival. Details of the District's participation was reviewed.
- The Station 1 roof overlay has been completed and awaiting delivery of ladders.

**Fire Marshal Heimbecker's Report**

- A written report was provided on the Fire Prevention Bureau monthly activities.

**Upcoming Calendar**

- IAFFPD Conference, Champaign, IL, June 24-26, 2021
- 2021 Elgin Area Firefighter Memorial Service, Firefighters Memorial Plaza Ground Breaking Ceremony, Elgin Fire Barn #5, Elgin, 10:00 a.m., June 26, 2021

**Correspondence**

**Closed Session**

Trustee McCarthy made a motion to adjourn to closed session at 7:38 p.m. for the purpose of appointment and employment of a specific employee of the District. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; the motion so carried.

The regular session resumed at 8:04 p.m. Those in attendance were Trustee McCarthy, Trustee Passaro, Trustee Robbins, Trustee Hopkins, and Trustee Bersani. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Law Clerk Hayley Loufek, Human Resources Director Gumprecht, and Executive Assistant Kolber.

With no further business to be brought before the Board, Trustee Hopkins made a motion to adjourn. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Hopkins, yes; Trustee McCarthy, yes; the regular session of the meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Assistant

ATTEST:

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President, James McCarthy

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Secretary, Michael Bersani

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Treasurer, Larry Robbins

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Trustee, Jessica Hopkins

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Trustee, Antonio Passaro