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# BARTLETT

FIRE PROTECTION DISTRICT

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## BOARD OF TRUSTEES MEETING

APRIL 21, 2021

### Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:04 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, and Trustee Bersani. Trustee Passaro joined the meeting at 8:07 p.m. Trustee Giovannelli was absent. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Fire Marshal Heimbecker, Attorney Miller, Accountant James Howard, Human Resources Director Gumprecht, Executive Assistant Kolber, and Trustee Elect Hopkins. Public access was provided by Zoom webinar.

Charles and Hollis Weathers led those in attendance in the Pledge of Allegiance.

### Public Comments

There were no public comments.

### Special Presentations

Trustee McCarthy presented a Proclamation recognizing Emergency Medical Services Week, May 16 – 22, 2021.

Chief Gabrenya presented the Citizens Life Saving Award to Nate Weathers, for the actions taken on March 22, 2021 at Deep Quarry Lake in Bartlett.

## ORDER OF BUSINESS

### Trustee's Report

Trustee Robbins – It was great to see the District had volunteers to assist with the COVID vaccinations scheduled in the Village. Congratulations to the Weather's family. Thank you to Pastor Sue Allen for the aid provided to the community and to the members of the District.

Trustee Bersani – Echoes the comments of Trustee Robbins.

Trustee McCarthy – Echoes the comments of Trustee Robbins and recognized Trustee Giovannelli for his service to the District and sends well wishes.

Trustee Passaro – Absent

Trustee Giovannelli – Absent

### Approval of the Minutes

### Financial Report

Accountant James Howard presented the financial analysis for the three months ending March 31, 2021.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$84,249.01	PAYROLL	\$626,253.77
AMBULANCE FUND	\$138,336.83	STATION 1	\$6,726.18
EQUIPMENT CAPITAL	\$0.00	STATION 2	\$2,201.06
BUILDING CAPITAL	\$4,696.98	STATION 3	\$3,109.86
VEHICLE CAPITAL	\$0.00		
	TOTAL ALL BILLS		\$865,573.69

### Old Business

No old business was discussed.

### New Business

The Fire Commissioner appointment will be discussed in closed session.

May 12, 2021 will be the Joint Taxing Body meeting hosted by Hanover Township. Two of the District's trustees can be in attendance.

The Board needs to re-appoint a member to the Pension Board to replace Trustee Giovannelli's position. Trustee Bersani accepted the appointment.

Trustee McCarthy made a motion to approve Trustee Bersani as Secretary Pro Tem. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, absent; the motion so carried.

Trustee Robbins began a discussion on electronic billing. Input was provided by Accountant Howard, Chief Gabrenya, and Human Resources Director Gumprecht. The Board determined not to enter into electronic billing at this time.

### Consent Agenda

Trustee Bersani made a motion to approve the consent agenda items 1 through 6. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, absent; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 03/17/21
3. Approval of expenses for Trustees attending the IAFFD Conference June 24-26, 2021
4. Approval of preventative maintenance by Stryker for the power cots
5. Approval of the Station 1 roof replacement
6. Approval of equipment and hose to outfit the two (2) new fire engines.

### Action to be taken by the Board

Trustee McCarthy made a motion to approve Ordinance 2021-04, an ordinance amending the Fire Prevention Code for the BFPD, Cook and DuPage Counties, IL. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, absent; the motion so carried.

Trustee Bersani made a motion to approve changing insurance brokers from One Digital to Gallagher for the BFPD. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, absent; the motion so carried.

Trustee McCarthy made a motion to approve Resolution 2021-05, a resolution approving a purchasing policy for the BFPD Cook and DuPage Counties, IL. Trustee Robbins seconded the motion and with a

roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, absent; the motion so carried.

### **Attorney's Report**

The American Rescue Plan Act was approved. This will result in another stimulus package. Watch for an email or letter regarding notification on this upcoming funding.

### **Fire Chief Gabrenya's Report**

- A press release will be sent out regarding Deputy Chief Brian Becker and Battalion Chief Denice Maiz for receipt of their Chief Fire Officer Designation. This is the highest achievement that can be received in the State of Illinois.
- A PSI employee of the District, Alex Larsen, has been hired as a full-time employee in Villa Park.
- This month the Grant Master has received \$17,000 in grants and \$11,000 have come through IRMA for safety, wellness initiatives, and equipment. Along with, \$6,000 from the Public Assistance grant. Initially the Public Assistance grant was 75% funded and is now 100% funded so, the District received an additional \$6,000.
- NIU is completing a Staffing Model for the District. The presentation will be held on April 23<sup>rd</sup>.
- The Training Facility plan approval was received from the Village of Bartlett. Partners in the area are assisting with the storm sewers and site prep offered at no charge.

### **Deputy Chief Becker's Report**

- MABAS Division 2 HAZMAT Team – Assigned as Chief Designee. Working on restructuring and training within the Division 2 HAZMAT Team. FF Chapman is a member of MABAS IL State Task Force One, which is a deployable team State and nationwide. FF Chapman was able to secure through IEMA \$31,000 worth of HAZMAT meter replacements for the District.
- Attending IFCA Annual Symposium, May 12<sup>th</sup> to receive the Chief Fire Officer Designation.

### **Fire Marshal Heimbecker's Report**

- A report was provided on the Fire Prevention Bureau monthly activities.
- Updated the Fire Prevention Fee Schedule and Fire Code.
- Updated the Board on the training received by the Fire Prevention Bureau.
- Reviewed the notable construction projects within the District.

### **Upcoming Calendar**

- IAFFPD Conference, Champaign, IL , June 24-26, 2021

### **Correspondence**

- Thank you from the family of Firefighter Melanie Yaeger for the support in the loss of Tom Yaeger.
- Thank you from PADS of Elgin for the donation of 10 mattresses.

### **Closed Session**

Trustee McCarthy made a motion to adjourn to closed session at 8:51 p.m. for the purpose of appointment of a person to fill a public office. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the motion so carried.

The regular session resumed at 8:55 p.m. Those in attendance were Trustee McCarthy, Trustee Passaro, Trustee Robbins, and Trustee Bersani. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Human Resources Director Gumprecht, Executive Assistant Kolber, and Trustee Elect Jessica Hopkins.

With no further business to be brought before the Board, Trustee Bersani made a motion to adjourn. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; the regular session of the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Assistant

ATTEST:

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President, James McCarthy

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Secretary, Frank Giovannelli

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Treasurer, Larry Robbins

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Trustee, Michael Bersani

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Trustee, Antonio Passaro