



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

APRIL 20, 2022

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:04 p.m. Those in attendance were Trustee McCarthy and Trustee Passaro. Trustee Hopkins and Trustee Bersani attended virtually by Zoom webinar. Trustee Robbins was absent. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Joe Miller, Accountant James Howard, and Human Resources Director Gumprecht.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Attorney Miller noted this meeting is being held in person and remotely pursuant to Governor Pritzker's Disaster Declaration which waives the in-person quorum requirement under the IL Open Meetings Act due to the COVID 19 Pandemic. Due to concerns surrounding the pandemic, the Board President deemed it not practical to have the in-person attendance requirement met.

Public Comments

There were no public comments.

Special Presentations

Trustee McCarthy presented a proclamation recognizing Emergency Medical Services Week, May 15 - 21, 2022.

ORDER OF BUSINESS

Trustee's Report

Trustee Passaro - Commented that it is very exciting to see the training tower going up.

Trustee Hopkins - Echoed the comments on the training tower. It is nice to see the engagement with the community in the social media posts and recognizing the retirees during the month of April.

Trustee Bersani - The social media posts of the Training Facility looked wonderful. Thank you to the crew members from Station 1 who provided a station tour to Girl Scout Troop 434. The tour was impressive and very appreciated.

Trustee McCarthy - Congratulations to Chief Gabrenya for being named the Outstanding Chief Administrator through Northern IL University. It was warranted and well deserved. The District appreciates the efforts Chief Gabrenya puts into the Fire Chief position. Also, passing onto Lt. Dave Zamastil congratulations on his retirement.

Trustee Robbins - absent

Approval of the Minutes

Financial Report

Accountant James Howard presented the financial analysis for the three months ending March 31, 2022. A discussion was held. Attorney Miller provided information regarding the delay in the Cook County tax bills.

Trustee McCarthy reported that the total bills were:

FIRE FUND	\$106,896.02	BUILDING CAPITAL	\$17,388.25
AMBULANCE FUND	\$158,211.77	VEHICAL CAPITAL	\$5,909.14
EQUIPMENT CAPITAL	\$0.00	PAYROLL	\$635,282.64
TOTAL ALL BILLS		\$923,687.82	

Old Business

1. The Training Tower Liability Form was reviewed. A discussion was held. Attorney Miller will work with Chief Gabrenya regarding requested adjustments on the form.

New Business

1. The Fire Commissioner re-appointment of Jennifer Lukas-Bourgeois will take place at the June Board meeting.

Consent Agenda

Trustee Passaro made a motion to approve the consent agenda items 1 through 7. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, absent; Trustee Hopkins, yes; Trustee McCarthy, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 03/16/22
3. Approval of the Board meeting Closed Session Minutes 03/16/22
4. Approval of the expense for Trustees attending the IAFFD Conference June 23-25, 2022
5. Approval of the Intergovernmental Agreement between Hanover Township and the BFPD
6. Approval of Ordinance #2022-03, an ordinance of the BFPD authorizing the sale and disposal of surplus personal property being one (1) Upright Precor Bicycle and one (1) Precor Treadmill owned by the BFPD
7. Approval to purchase new plymovent systems for Station 1, 2, and 3

Action to be taken by the Board

Attorney's Report

- Previously discussed the Cook County taxes within the Financial Report.

Fire Chief Gabrenya's Report

- Reviewed the recommendations from the IRMA audit.
- A PSI employee will be leaving the District to assist in another department. This reduces the District to only 4 PSI members.

Deputy Chief Becker's Report

- An update was provided on the progress of the Training Facility at Station 3.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

1. Open House for Lt. Dave Zamastil 04/29/22, 1:00 p.m., Walk Out Ceremony 04/30/22, 8:30 a.m. and Retirement Celebration, 04/30/22, 6:00 p.m.
2. Brick Placement Ceremony, Station 1, May 14, 2022, 8:30 a.m.
3. Promotions Swearing In ceremony, Station 1, May 18, 2022, 6:00 p.m.
4. IAAPD Conference, Champaign, IL June 23-25, 2022.

Correspondence

- Thank you for the response from the family of Joshua Baez.

Closed Session

No closed session was held.

With no further business to be brought before the Board, Trustee Passaro made a motion to adjourn. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, absent; Trustee Hopkins, yes; Trustee McCarthy, yes; the regular session of the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Michael Bersani

Treasurer, Larry Robbins

Trustee, Jessica Hopkins

Trustee, Antonio Passaro