



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

FEBRUARY 17, 2021

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:04 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, and Trustee Giovannelli. Trustee Passaro arrived at 7:30 p.m. Trustee Bersani was absent. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Human Resources Manager Gumprecht, Executive Assistant Kolber, and Trustee Candidate Jessica Hopkins. Public access was provided by Zoom webinar.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

Bartlett Resident Jay Langfelder inquired about the proposal for the Bartlett Fire District training facility. Trustee McCarthy and Chief Gabrenya provided information regarding the deficiency of local training facilities. The proposal includes a short return on investment, when considering a yearly cost savings in overtime expenses to train off duty personnel. Chief Gabrenya encouraged residents who are seeking more detailed information to contact him at the District.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Giovannelli – No report

Trustee Robbins – Recognized the administration and firefighters who have been working through the inclement weather and appreciate all their efforts. Recognized that the Bartlett Firefighters have been ranked the number 1 agency in the Central DuPage Hospital system. Congratulations to Battalion Chief Wilson upon conferring the designation of Chief Fire Officer. Congratulations to Deputy Chief Becker on the designation of Lab Director through IDPH. Congratulations to the Fire Investigators on the certification for amusement ride inspections.

Trustee McCarthy – The Board demonstrated with the strategic plan the importance of training and education. The District is seeing this come through with a number of these certifications. For all those giving their time and effort toward training and education, it is appreciated.

Trustee Bersani – Absent

Trustee Passaro – Absent

Approval of the Minutes

The release of closed session minutes will be reviewed in closed session.

Trustee Giovannelli made a motion to approve the destruction of closed session audio minutes: 02/20/19, 03/20/19, 04/17/19, 05/06/19, 05/15/19, 06/19/19, 07/17/19, and 07/30/19. Trustee Robbins seconded the motion with a roll call vote as follows: Trustee Bersani, absent; Trustee Passaro, absent; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Financial Report

Trustee Robbins reported that the total bills were:

| | | | |
|-------------------|-----------------|-----------|--------------|
| FIRE FUND | \$94,990.52 | PAYROLL | \$387,990.02 |
| AMBULANCE FUND | \$114,150.71 | STATION 1 | \$3,658.60 |
| EQUIPMENT CAPITAL | \$0.00 | STATION 2 | \$2,719.26 |
| BUILDING CAPITAL | \$0.00 | STATION 3 | \$2,735.33 |
| VEHICLE CAPITAL | \$0.00 | | |
| | TOTAL ALL BILLS | | \$606,244.44 |

Old Business

No old business was discussed.

New Business

Chief Gabrenya reviewed the newly developed Action Plan based off of the Strategic Plan.

Consent Agenda

Trustee Robbins made a motion to approve the consent agenda items 1 through 7. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Bersani, absent; Trustee Passaro, absent; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting Regular Session Minutes 01/20/21
3. Approval of the Board meeting Closed Session Minutes 01/20/21
4. Approval of the computer network installation and maintenance agreement by and between MSW Consulting, Inc. and the BFPD
5. Approval of Resolution 2021-04, a resolution of the BFPD approving a Retirement Healthcare Funding Plan
6. Approval of the purchase of mattresses for Station 1, 2, and 3
7. Approval of the purchase of chairs for Station 1

Action to be taken by the Board

The action items will be discussed in closed session.

Attorney's Report

No report

Fire Chief Gabrenya's Report

- Provided an update with the meeting of the Committee of the Whole regarding the proposed training facility.
- A report was provided on a new purchase order cloud based system.
- An Executive Summary will be created for the action items for the Board meetings.
- Continue to work together with the Village regarding the Village of Bartlett's Special Event Permit Application.

Deputy Chief Becker's Report

- Reviewed that Bartlett Fire District continues to hold the #1 EMS agency position in Central DuPage Hospital's system, along with #1 and #2 ambulance position in the system. This is over 60-65 performance metrics.
- Through CDH two paramedics students will be doing their required ride time with Bartlett Fire District.
- Reviewed the Deputy Chief responsibilities and current progress on the Action Plan.
- Station 1 Roof Replacement RFP is being developed and will be sent out in March.
- Continuing to meet with DU-COMM regarding performance concerns.
- The lieutenant testing process is being developed. Information is planned to be distributed early April 2021.
- A reminder of the Adopt a Hydrant joint initiative with the Village of Bartlett for anyone to assist in snow removal around any hydrants.
- Developed an initiative with Public Relations to film and record fire safety talks for each grade level. This has been placed on the website titled; "Teachers Crossing".

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- IAFFPD Hybrid Format CTE, Cherry Valley FPD, March 27, 2021

Correspondence

- Thank you from a resident for the response on December 30, 2020.
- Thank you from SP Marketing, Inc., the Densford Family, the Potenzo Family, and Bartlett residents for the service provided.

Closed Session

Trustee McCarthy made a motion to adjourn to closed session at 7:43 p.m. for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of a specific employee, and the discussion of closed session minutes. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Bersani, absent; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

The regular session resumed at 9:12 p.m. Those in attendance were Trustee McCarthy, Trustee Passaro, Trustee Robbins, and Trustee Giovannelli. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

Trustee Robbins made a motion for the closed session minutes: 04/18/18, 05/16/18, 07/18/18, 08/15/18, 09/19/18, 02/20/19, 04/17/19, 05/15/19, 06/19/19, 07/17/19, 07/30/19, 08/21/19, 09/18/19, 10/16/19, 11/20/19, 12/18/19, 01/15/20, 02/19/20, 06/17/20, 08/19/20, 09/16/20, 10/21/20, 11/18/20, 12/16/20, up for semi-annual review remain closed. Trustee Giovannelli seconded the motion with a roll call vote as follows: Trustee Bersani, absent; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Trustee Giovannelli made a motion to approve Ordinance 2021-01, an ordinance amending the Benefits Packages for the employment positions of Battalion Chiefs, Human Resource Director, Executive Assistant, Fire Marshal, and Paid-on-Premise Firefighters of the BFPD. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Bersani, absent; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Trustee McCarthy made a motion to approve Resolution 2021-02, a resolution of the BFPD approving and authorizing the execution of an employment agreement for the employment position of Deputy Chief of the BFPD Cook and DuPage Counties, IL. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Bersani, absent; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Trustee Passaro made a motion to approve Resolution 2021-03, a resolution of the BFPD approving and authorizing the execution of an employment agreement for the employment position of Fire Chief of the BFPD Cook and DuPage Counties, IL. This motion includes the retroactive pay for Retired Chief Michael Falese. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Bersani, absent; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

The motion to amend the agreement between Paramedic Services of IL and the BFPD is tabled until the March 17, 2021 Board meeting.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Bersani, absent; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the regular session of the meeting was adjourned at 9:17 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Larry Robbins

Trustee, Michael Bersani

Trustee, Antonio Passaro