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# BARTLETT

FIRE PROTECTION DISTRICT

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## BOARD OF TRUSTEES MEETING

JANUARY 20, 2021

### Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:01 p.m. Those in attendance were Trustee Bersani, Trustee Robbins, Trustee Giovannelli, and Trustee Passaro. Trustee McCarthy attended virtually by Zoom webinar. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Human Resources Manager Gumprecht, and Executive Assistant Kolber. Accountant James Howard attended virtually by Zoom webinar and public access was provided.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

### Public Comments

There were no public comments.

### Special Presentations

There were no special presentations.

## ORDER OF BUSINESS

### Trustee's Report

Trustee Giovannelli – The crews did a great job on the stop of the industrial fire.

Trustee Robbins – The crews did a great job on the stop of the industrial fire. Great efforts in grant writing by FF Maulding.

Trustee Bersani – The crews did a great job on the stop of the industrial fire.

Trustee Passaro – Echoed the previous comments. Pointed out what an advantage a sprinkler system can be to contain a fire.

Trustee McCarthy – Echoed the previous comments. Stated there are no normal days for the crews on shift.

### Approval of the Minutes

### Financial Report

2020 Financial Analysis Presentation was provided by Accountant James Howard. A discussion was held.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$120,928.76	PAYROLL	\$552,726.38
AMBULANCE FUND	\$157,082.55	STATION 1	\$1,681.52
EQUIPMENT CAPITAL	\$33,240.00	STATION 2	\$3,748.08
BUILDING CAPITAL	\$0.00	STATION 3	\$5,398.61
VEHICLE CAPITAL	\$101.05		

TOTAL ALL BILLS                    \$874,906.95

**Old Business**

No old business was discussed.

**New Business**

Trustee Robbins left the session at 7:18 p.m.

Chief Gabrenya led a discussion on the Paramedic Services of Illinois (PSI) contract regarding compensation. The Board directed Chief Gabrenya to set up a meeting with PSI. Trustee Bersani noted for Attorney Miller to review the insurance indemnification within the PSI contract.

Trustee Robbins returned to the session at 7:31 p.m.

**Consent Agenda**

Trustee Giovannelli made a motion to approve the consent agenda items 1 through 9. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Public Hearing Minutes 12/16/20
3. Approval of the Board meeting Regular Session Minutes 12/16/20
4. Approval of the Board meeting Closed Session Minutes 12/16/20
5. Approval of the IL Personal Property Replacement Tax Disbursement of \$2,755.04 to the Pension Fund
6. Approval of the 2020 Residual Equity Transfer: Transfer out \$350,000 from the Ambulance Fund and transfer in \$100,000 to the Vehicle Fund, and transfer in \$250,000 to the Capital Fund
7. Approval of an Emergency Services Billing Agreement between Andres Medical Billing and BFPD
8. Approval of an agreement between Fire Recovery USA, LLC (subsidiary of AMB) and BFPD for vehicle accident/fire billing
9. Approval to purchase 13 sets of firefighter gear

**Action to be taken by the Board**

Trustee Bersani made a motion to approve an agreement with Northwest Collectors, Inc. for receivable management recovery and the BFPD. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

Resolution 2021-01 will be discussed in closed session.

**Attorney's Report**

No report

**Fire Chief Gabrenya's Report**

- Reviewed engineering plans for the Bartlett Fire Training Facility.
- The District is working with the Village of Bartlett to develop a Special Events permit application.
- Spoke regarding challenges of the recent structure fire. The Village Public Works Department provided a bob-cat to assist with debris. Thank you to the Village of Bartlett for the collaboration to assist on the structure fire.

### **Deputy Chief Becker's Report**

- A report was provided on the structure fire on January 12, 2021, 1300 Block of Brewster Creek Blvd.
- All members initially requesting to receive the COVID vaccine have received both doses.

### **Fire Marshal Heimbecker's Report**

- A written report was provided on the Fire Prevention Bureau monthly activities.

### **Upcoming Calendar**

- IAFFPD Hybrid Format CTE, Plainfield FPD, January 23, 2021
- NIAFFPD Hybrid Virtual Conference, January 30, 2021
- IAFFPD Hybrid Format CTE, Cherry Valley FPD, March 27, 2021

### **Correspondence**

- Thank you for the support from the family of Sandra Smith, spouse of former member, Firefighter Charlie Smith.
- Thank you from Cathy Rutherford to Chief Gabrenya and Deputy Chief Becker for the support.
- Thank you to the BFPD for the service from resident Scarlett Fisher.
- Thank you to the BFPD for the service from Vita Cannon, family, and friends.

### **Closed Session**

Trustee McCarthy made a motion to adjourn to closed session at 7:53 p.m. for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of a specific employee, for salary and benefits for a class of employees, and if necessary, for any other lawful purpose. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

The regular session resumed at 9:34 p.m. Those in attendance were Trustee Bersani, Trustee Passaro, Trustee Robbins, and Trustee Giovannelli. Trustee McCarthy attended virtually by Zoom webinar. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

Trustee Robbins made a motion to approve Resolution 2021-01, a resolution of the BFPD approving a collective bargaining agreement between the BFPD and the Bartlett Firefighters Local #3982. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Bersani seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the regular session of the meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Assistant

ATTEST:

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President, James McCarthy

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Secretary, Frank Giovannelli

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Treasurer, Larry Robbins

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Trustee, Michael Bersani

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Trustee, Antonio Passaro