



---

# BARTLETT

FIRE PROTECTION DISTRICT

---

## BOARD OF TRUSTEES MEETING

JANUARY 18, 2023

### Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:02 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro and Trustee Hopkins. Trustee Bersani attended via Zoom webinar. Also, in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Joe Miller, Accountant James Howard attended via Zoom webinar, Human Resources Director Gumprecht, and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

### Public Comments

There were no public comments.

### Special Presentations

There were no special presentations.

## ORDER OF BUSINESS

### Trustee's Report

Trustee Hopkins – Congratulations to Janice Gumprecht earning the designation of IPMA-HR Certified Professional. Congratulations to Chief Gabrenya and Deputy Chief Becker for the smooth execution of the increased call volume following December 25.

Trustee Robbins – Echo Trustee Hopkins comments.

Trustee Passaro – Adding to Trustee Hopkins comments, the structure fire on Wayne Court was a clear example of the importance of closing the bedroom door.

Trustee Bersani – Echoed the previous Trustees comments.

Trustee McCarthy – Thank you to the Examiner for running the photos of the structure fire on Wayne Court to get the word out to the public. Echoed the comments of the previous Trustees.

### Approval of the Minutes

### Financial Report

2022 Financial Analysis Presentation was provided by Accountant James Howard. A discussion was held.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$78,261.99	BUILDING CAPITAL	\$6,720.39
AMBULANCE FUND	\$65,356.36	VEHICAL CAPITAL	\$126.39
EQUIPMENT CAPITAL	\$0.00	PAYROLL	\$697,714.16

TOTAL ALL BILLS            \$848,179.29

**Old Business**

1. An update was provided on the Station 1 remodel. The architect from 845 Design Group, Jamie Zaura, was present to answer questions. A meeting is set up on February 15 at 6:00 p.m. for the residents of the neighboring homes to voice any concerns regarding the proposed changes to the exterior of Station 1. Trustee McCarthy requested to have a computer generated 3D model of the exterior design for the neighbors to have the best view of the proposal.

**New Business**

No new business was discussed.

**Consent Agenda**

Trustee Robbins made a motion to approve the consent agenda items 1 through 8. Trustee Hopkins seconded the motion and with a roll call vote as follows: Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

1. Approval of the Bill List as presented.
2. Approval of the Public Hearing Minutes 12/21/22
3. Approval of the Board meeting Regular Session Minutes 12/21/22
4. Approval of the Board meeting Closed Session Minutes 12/21/22
5. Approval of the IL Personal Property Replacement Tax Disbursement of \$10,047.88 to the Pension Fund
6. Approval of the 2022 Residual Equity Transfer: Transfer out \$230,000 from the General Fund, and transfer out \$540,000 from the Ambulance Fund, and transfer in \$770,000 into the Building Fund
7. Approval to purchase 22 sets of turnout gear
8. Approval to purchase two (2) gear washers and two (2) gear dryers

**Action to be taken by the Board**

1. A motion to approve the Relocation of Easement Agreement. Motion tabled and will be placed on a future Board agenda. A discussion was held.

**Attorney's Report**

Attorney Miller reported that the CPI is 6.5.

**Fire Chief Gabrenya's Report**

- Pastor Sue Allen will be retiring as Pastor of Living Lord Lutheran Church. She will remain as the Chaplain for the District.
- Firefighter Nicholas Manders began on January 2.

**Deputy Chief Becker's Report**

- Reported on the call volume increases over the past two years, which comes to an increase of approximately 19%.
- The 2022 Annual report is being reviewed prior to presenting it to the Board.

**Fire Marshal Heimbecker's Report**

- A written report was provided on the Fire Prevention Bureau monthly activities.

**Upcoming Calendar**

1. NIAFPD 2023 Conference, January 27-28, 2023

**Correspondence**

1. Thank you for the support from Trustee Larry Robbins and family for the loss of their family member, John Powell.

**Closed Session**

Trustee McCarthy made a motion to adjourn to closed session at 7:43 p.m. for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees, collective bargaining matters, pending, probable, or imminent litigation, or for any other lawful purpose. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

The regular session resumed at 9:35 p.m.

Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Hopkins, and Trustee Passaro. Trustee Bersani attended via Zoom webinar. Also, in attendance were Chief Gabrenya, and Attorney Joe Miller.

With no further business to be brought before the Board, Trustee Passaro made a motion to adjourn. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Hopkins, yes; Trustee McCarthy, yes; Trustee Bersani, yes; Trustee Passaro, yes; Trustee Robbins, yes; the regular session of the meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Assistant

ATTEST:

\_\_\_\_\_  
President, James McCarthy

\_\_\_\_\_  
Secretary, Michael Bersani

\_\_\_\_\_  
Treasurer, Larry Robbins

\_\_\_\_\_  
Trustee, Jessica Hopkins

\_\_\_\_\_  
Trustee, Antonio Passaro