



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

JANUARY 15, 2020

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:11 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro, Trustee Giovannelli, and Trustee Wisniewski. Also in attendance were Deputy Chief Becker, Accountant James Howard, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

Trustee Donald Wisniewski was honored as the District says farewell to him for his 35 years of service with Bartlett Fire Protection District. The District wishes Trustee Wisniewski and wife, Laura, all the best on their next endeavors.

Firefighter Nicholas McLeod was promoted to lieutenant and Kyle Fiordaliso was sworn in as a new firefighter.

Trustee Passaro made a motion for a recess at 8:03 p.m. Trustee Wisniewski seconded the motion. The motion carried. (5 Ayes; Robbins, Giovannelli, McCarthy, Wisniewski, Passaro: 0 Nays)

The meeting resumed at 8:46 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, Trustee Passaro, and Trustee Giovannelli. Also in attendance were Deputy Chief Becker, Accountant James Howard, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

ORDER OF BUSINESS

Trustee's Report

Trustee Robbins – Congratulations to Trustee Wisniewski and thank you for the 35 years of service with the District and wish him well. Congratulations Firefighter Kyle Fiordaliso and to Lt. Nick McLeod.

Trustee Giovannelli – Speaking as a resident, thank you to Trustee Wisniewski for the 35 years of service, Trustee Wisniewski has made a lasting impression, I value his friendship, and it has been a privilege to work with him.

Trustee Passaro – Thank you to Trustee Wisniewski for the years of service and welcoming nature. Congratulations to Lt. McLeod and Firefighter Kyle Fiordaliso.

Trustee McCarthy – Read to the Board the resignation letter from Trustee Wisniewski. Trustee Wisniewski will be greatly missed and was a driving force on the Board of Trustees. The District is truly grateful.

Trustee Wisniewski – Thank you to administration for the recognition. Wishes all of the Board the best.

Approval of the Minutes

Financial Report

2019 Financial Analysis Presentation was provided by Accountant James Howard. A discussion was held.

Trustee Robbins reported that the total bills were:

FIRE FUND	\$20,145.04	PAYROLL	\$409,841.18
AMBULANCE FUND	\$16,622.85	STATION 1	\$3,222.13
EQUIPMENT CAPITAL	\$0.00	STATION 2	\$1,540.41
BUILDING CAPITAL	\$2,963.96	STATION 3	\$1,687.48
VEHICLE CAPITAL	\$223.62		
		TOTAL ALL BILLS	\$456,246.67

Old Business

The Auditor RFP results were reviewed. The lowest bidder was, IL NFP Audit and Tax.

Trustee Giovannelli made a motion to approve Illinois NFP Audit & Tax as the auditor for the BFPD for 2019, 2020, and 2021. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, yes; the motion so carried.

New Business

No new business was discussed.

Consent Agenda

Trustee Giovannelli made a motion to approve the consent agenda items 1 through 6. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Public Hearing Minutes 12/18/19
3. Approval of the Board Meeting Regular Session Minutes 12/18/19
4. Approval of the Board Meeting Closed Session Minutes 12/18/19
5. Approval of the IL Personal Property Replacement Tax Disbursement of \$3,130.27 to the Pension Fund
6. Approval to purchase a UTV Module

Action to be taken by the Board

Attorney Miller recommended that the vacancy of the trustee position should be filled first, followed by the appointment of the open commissioner position.

Trustee McCarthy made a motion to appoint the current commissioner, Michael Bersani, to the role of trustee upon the vacancy of the seat held by Trustee Wisniewski. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, yes; the motion so carried.

Trustee Passaro made a motion to appoint Jennifer Lukas-Bougeois to the position of commissioner. Trustee McCarthy seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, yes; the motion so carried.

Attorney's Report

Attorney Miller wished Trustee Wisniewski well and complimented his professionalism on the Board of Trustees.

Fire Chief Gabrenya's Report

- No report

Deputy Chief Becker's Report

- Thank you to Trustee Wisniewski for the 35 years devoted to Bartlett Fire District.
- February 10-12, 2020 members of the EMS Committee will be attending the final inspection of the new ambulance. The ambulance in service date is expected mid-March.
- The system entry into CDH is coming to completion with an expected switch over date around January 24.
- The Vehicle Committee is meeting January 29 with 5 manufacturers bidding on a new engine.
- The Insurance Committee is meeting in mid-February with the insurance broker to discuss insurance plan options.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.
- A written year end summary was provided on the Fire Prevention Bureau.

Upcoming Calendar

- IAFFPD 2020 Continuing Trustee Education Hours, offered January through March 2020
- NIAFFPD Conference, Hilton Chicago Oak Brook Hills Conference & Resort Center, Oak Brook, IL, January 23-25, 2020

Correspondence

- Thank you for the well wishes and support from Lt. Michael Siegmann.

Closed Session

Trustee Robbins made a motion to adjourn to closed session at 9:14 p.m. for the purpose of collective negotiating matters and if necessary, for any other lawful purpose. Trustee Wisniewski seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, yes; the motion so carried.

The regular session resumed at 9:18 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro, Trustee Giovannelli, and Trustee Wisniewski. Also in attendance were Deputy Chief Becker, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

With no further business to be brought before the Board, Trustee Wisniewski made a motion to adjourn. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, yes; the regular session of the meeting was adjourned at 9:18 p.m.

Respectfully submitted,

Colleen Kolber
Executive Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Larry Robbins

Trustee, Antonio Passaro

Trustee, Don Wisniewski