

**Meeting Minutes of the
Bartlett Foreign Fire Insurance Board**

Meeting held on November 4, 2016 at Station 1

Meeting called to order at 08:31 hrs. by Treasurer Scumaci

Roll Call is taken by Secretary Maulding.

Those in attendance are Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.

Absent are Chairman Michels and Purchase Coordinator Gustafson.

Motion made for Treasurer Scumaci to act as Chairman pro tempore by Chief Falese; seconded by Trustee Maiz.

- Ayes – Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.
- Opposed – none

Approval of the Agenda:

Chief Falese moved to approve the agenda; seconded by Trustee Maiz.

- Ayes – Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.
- Opposed – none

Agenda was approved

Approval of the Minutes:

Motion made to accept the August 12, 2016 meeting minutes by Secretary Maulding; seconded by Trustee Filpi.

- Ayes – Secretary Maulding, Trustee Filpi, and Chief Falese.
- Opposed – none
- Abstain – Treasurer Scumaci, Trustee Maiz

Minutes were approved

Open Forum/Public Comment: none

Correspondence: none

Chairman's Report: none

Treasurer's Report:

As of the September 30, 2016 bank statement the fund balance is \$101,508.52.

Year to date the fund has spent \$49,260.21.

Chief Falese moved to approve the Treasurer's Report; seconded by Trustee Filpi.

- Ayes – Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.
- Opposed – none

Treasurer's Report was approved

Purchase Coordinator's Report:

Trustee Maiz moved to approve the Purchase Coordinator's Report; seconded by Secretary Maulding.

- Ayes – Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.
- Opposed – none

Purchase Coordinator's Report was approved

Old Business: none

New Business:

Meeting dates for 2017 were set as follow:

January 20, 2017

May 19, 2017

August 18, 2017

November 17, 2017

08:30 hours, Station 1 small conference room.

Secretary Maulding moved to approve the 2017 meeting dates; seconded by Trustee Filpi.

Discussion was held, and it was concluded to move the January meeting date to January 27, 2017. The amended meeting dates were as follow:

January 27, 2017
May 19, 2017
August 18, 2017
November 17, 2017
08:30 hours, Station 1 small conference room.

Secretary Maulding moved to approve the amended 2017 meeting dates; seconded by Chief Falese.

- Ayes – Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.
- Opposed – none

2017 Meeting dates were approved

Purchase Requests:

2016-26 submitted by FF Becker for ambulance purchase supplemental funding.

Discussion was held on this item.

Motion made to approve 2016-26 by Secretary Maulding; seconded by Trustee Maiz.

- Ayes – Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.
- Opposed – none

Item #2016-26 was approved in the amount not to exceed \$65,000.00 for supplemental funding in purchasing a new ambulance.

2016-27 submitted by Lt. Filpi for Comcast cable TV service for all 3 stations for 2017.

No discussion needed on this item.

Motion made to approve 2016-27 by Chief Falese; seconded by Treasurer Scumaci.

- Ayes – Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.
- Opposed – none

Item #2016-27 was approved in the amount not to exceed \$1,800.00 for Comcast cable TV service for all 3 stations for 2017.

2016-28 submitted by Lt. Filpi for a newspaper subscription to the Daily Herald for all 3 stations for 2017.

Discussion was held on this item.

Discussion was held on this item.

Motion made to approve 2016-28 by Chief Falese; seconded by Trustee Maiz.

- Ayes – Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.
- Opposed – none

Item #2016-28 was approved in the amount not to exceed \$552.00 for a newspaper subscription to the Daily Herald for all 3 stations for 2017.

New Business – revisited:

Chairman Michels will be drafting a memorandum in the near future in reference to the upcoming election for the Foreign Fire Insurance Board.

Chief Falese made a motion Adjourn; Trustee Filpi second.

- Ayes – Secretary Maulding, Treasurer Scumaci, Trustee Filpi, Trustee Maiz and Chief Falese.
- Opposed – none

Meeting Adjourned at 09:00 hrs.