

**Meeting Minutes of the
Bartlett Foreign Fire Insurance Board**

Meeting held on January 27, 2017 at Station 1

Meeting called to order at 08:30 hrs by FFIB Chairman Michels

Roll Call is taken by Secretary Maulding.

Those in attendance are Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.

Absent are Trustee Maiz, Treasurer Scumaci and Chief Falese.

Approval of the Agenda:

Trustee Filpi moved to approve the agenda; seconded by Secretary Maulding.

- Ayes – Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none

Agenda was approved

Approval of the Minutes:

Motion made to accept the November 4, 2016 meeting minutes by Trustee Filpi; seconded by Purchase Coordinator Gustafson.

- Ayes –Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none
- Abstain – Chairman Michels

Minutes were approved

Open Forum/Public Comment: none

Correspondence: none

Chairman's Report: none

Treasurer's Report:

As of the December 31, 2016 bank statement the fund balance is \$131,982.55

Year to date the fund has spent \$1,541.84, leaving a net fund balance of \$130,440.71.

Chairman Michels moved to approve the Treasurer's Report; seconded by Secretary Maulding.

- Ayes – Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none

Treasurers Report was approved

Purchase Coordinator's Report:

Outstanding purchases account for \$76,162.45, leaving \$54,278.26 of a fund balance when all approved purchases have been realized.

Secretary Maulding moved to approve the Purchase Coordinator's Report; seconded by Trustee Filpi.

- Ayes – Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none

Old Business: none

New Business:

Election Results and Board Positions:

Trustee Filpi and Secretary Maulding both won re-election unopposed to the Foreign Fire Insurance Board.

Discussion was held on Board Positions.

A motion was made by Chairman Michels to postpone Board Position assignments until the May 19th meeting date; seconded by Secretary Maulding.

- Ayes – Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none

Purchase Requests:

2017-01 submitted by FF Michels for 2017 coffee fund supplies.

Motion made to approve 2017-01 by Secretary Maulding; seconded by Trustee Filpi.

- Ayes – Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none

Item #2017-01 was approved in the amount not to exceed \$2,500.00 for the purchase of 2017 coffee fund supplies.

2017-02 submitted by FF Becker for 3 floor scrubber machines and 3 replacement scrub brushes.

Discussion was held on this item.

Motion made to approve 2017-02 made by Chairman Michels; seconded by Purchase Coordinator Gustafson.

- Ayes – Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none

Item #2017-02 was approved in the amount of \$13,458.09 for the purchase 3 floor scrubber machines and 3 replacement scrub brushes.

2017-03 submitted by FF Gustafson for a Roll N Rack LDH Hose Roller.

Discussion was held on this item.

Motion made to approve 2017-03 made by Trustee Filpi; seconded by Secretary Maulding.

- Ayes – Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none

Item #2017-03 was approved in the amount of \$2,239.00 for the purchase of a Roll N Rack LDH Hose Roller .

2017-04 submitted by FF Gomoll for small engine fuel and supplies.

Motion made to approve 2017-04 made by Chairman Michels; seconded by Purchase Coordinator Gustafson.

- Ayes – Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none

Item #2017-04 was approved in the amount of \$544.00 for the purchase of small engine fuel and supplies.

Chairman Michels made a motion Adjourn; Purchase Coordinator Gustafson second.

- Ayes – Chairman Michels, Secretary Maulding, Purchase Coordinator Gustafson, and Trustee Filpi.
- Opposed – none

Meeting Adjourned at 09:04 hrs.