

BARTLETT FIRE PROTECTION DISTRICT

TRUSTEES MEETING

DECEMBER 19, 2018

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:02 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Giovannelli, Trustee Robbins, and Trustee Langfelder. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Battalion Chief Misner, Attorney Miller, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

The Fire Prevention Poster Contest winners led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

During Fire Prevention Week, Firefighter Jason Helvey and Firefighter Nick McLeod coordinated a Fire Prevention Poster Contest. The theme was "Look. Listen. Learn. Be aware. Fire can happen anywhere." The honored winners were:

Grade 3

- 1st Place – Giancarlo Querrey, Hawk Hollow Elementary School
- 2nd Place – Samantha Querry, Liberty Elementary School

Grade 2

- 1st Place – Harley Johnson, Horizon Elementary
- 2nd Place – Lily Matousek, Bartlett Elementary School
- 3rd Place – Mia Carney, Hawk Hollow Elementary

Grade 1

- 1st Place – Trisha Patel, Hawk Hollow Elementary School
- 2nd Place – Milania Querrey, Hawk Hollow Elementary School
- 3rd Place – Lily McAlpine, Bartlett Elementary School

ORDER OF BUSINESS

Trustee's Report

Trustee Wisniewski – Thank you to the firefighters that put on the event with Santa, as well as, those who organized the donation to local families in need over the holidays.

Trustee Langfelder – The toy drive and Santa event were both a great success.

Trustee Giovannelli – Congratulations to Lt. Corn on his upcoming retirement. A job well done to FF Leathers, FF Galloway, and Lt. Zamastil for organizing the donations to local families in need. Also, a job well done to Lt. Sudis and red shift for going the extra mile and assisting in the clean-up involved with the sprinkler activation. Congratulations to Admin and Gov Accounting for the 8th consecutive award from the GFOA.

Trustee Robbins – Congratulations to all the winners of the fire poster safety contest. A job well done for those involved during the challenging weather condition days. Congratulations to all the wonderful programs that have been put out there, Toys for Tots, Santa Event, and Gift Card program. Congratulations to Admin and Gov Accounting on receipt of the GFOA Award for the 8th consecutive year.

Trustee McCarthy – Echo the comments for those involved in putting the gift card program together. Congratulations to Lt. Corn on his upcoming retirement. Recognized Tony Passaro, who was in attendance at the Board meeting.

Approval of the Minutes

Financial Report

Trustee Langfelder reported that the total bills were:

FIRE FUND	\$ 56,973.91	PAYROLL	\$425,132.21
AMBULANCE FUND	\$ 92,980.19	VEHICLE	\$ 4,619.42
CAPITAL FUND	\$ 69.44	STATION 1	\$ 1,999.62
BUILDING FUND	\$ 0.00	STATION 2	\$ 1,203.46
VEHICLE FUND	\$ 0.00	STATION 3	\$ 4,974.07
TOTAL ALL BILLS		\$587,952.32	

Old Business

The Fire Chief evaluations from each Trustee will be compiled and forwarded back to each Trustee.

New Business

No new business was discussed.

Consent Agenda

Trustee Wisniewski made a motion to approve the consent agenda items 1 through 6. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 11/21/18
3. Approval of the Board Meeting Public Hearing Minutes 11/28/18
4. Approval of 2019 Board Meeting Dates and Times
5. Approval of Resolution 2018-05, a resolution of the BFPD appointing both a delegate and an alternate delegate to the Intergovernmental Risk Management Agency.
6. Approval of Ordinance #2018-10, an ordinance of the BFPD authorizing the sale and disposal of miscellaneous surplus personal property owned by the BFPD.

Action to be taken by the Board

Trustee Wisniewski made a motion to approve Ordinance 2018-08, an ordinance for a Budget and Appropriations of the BFPD, Cook and DuPage Counties, IL for the Fiscal Year Beginning 01/01/19 and ending 12/31/19. Trustee Giovannelli seconded the motion with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; the motion so carried.

Trustee McCarthy made a motion to approve Ordinance 2018-09, and ordinance of the BFPD Cook and DuPage Counties, IL Levying and Assessing Taxes for 2018. Trustee Wisniewski seconded the motion with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; the motion so carried.

Trustee McCarthy made a motion to approve Resolution 2018-06, a resolution of the BFPD approving an employment agreement for the employment position of Assistant Fire Chief of the BFPD. Trustee Robbins seconded the motion with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; the motion so carried.

Attorney's Report

Attorney Miller commented that he will file the Levy and Budget ordinances with Cook and DuPage Counties next week.

Chief Falese's Report

- The District has been awarded the GFOA Award for excellence in financial reporting for the 8th consecutive year.
- With all the recent and upcoming retirements, the District will be in need to replace two Battalion Chiefs, 2 Lieutenants, resulting in 4 new hires. The replacement hires are included in the 2019 Budget and the Board had no objections, and was in consensus to authorize the Commission to continue with the new hire process for the next needed candidates.

Assistant Chief Gabrenya's Report

- Target Solutions is a new training platform that will go live on January 1. Resources can be shared locally and across the country.
- Due to the receipt of the AFG Grant, the new SCBA Compressor has been installed.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- NIAFPD Conference, Hilton Chicago Oak Brook Hills Conference & Resort Center, Oak Brook, IL, January 24-27, 2019

Correspondence

- Thank you from the Bartlett Lions Club for the participation in the raffle at the Pancake Breakfast.

Closed Session

No closed session was held.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; the regular session of the meeting was adjourned at 7:39 p.m.

Respectfully submitted,

Colleen Kolber
Executive Administrative Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Jay Langfelder

Trustee, Larry Robbins

Trustee, Don Wisniewski