

BARTLETT FIRE PROTECTION DISTRICT

TRUSTEES MEETING

OCTOBER 17, 2018

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:01 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Giovannelli, Trustee Robbins, and Trustee Langfelder. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Battalion Chief Misner, Attorney Miller, Office Manager Gumprecht and Executive Administrative Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee McCarthy - Recognized Tony Passaro, Bartlett resident and owner of The Dogfather restaurant. Trustee McCarthy thanked Mr. Passaro for the generous donation of hot dogs for the District's Open house and for his ongoing support of the community and the Bartlett Fire District. Also, great job to the members of the District on all the efforts at the Open House, there was a great turnout.

Trustee Wisniewski – Thank you to the crews for the job well done at the difficult accident on Munger and Stearns Rd. Thank you to everyone involved with the success of the Open House.

Trustee Robbins – Thank you to Chief Falese and the firefighters for the great job they do on a daily basis. The Open House was well attended and congratulations on the success of this event.

Trustee Langfelder – Congratulations to all the personnel for the success of the Open House. Thank you to the community partnerships that provided material to all the attendees.

Trustee Giovannelli – Echo the comments of President McCarthy regarding Tony Passaro. The Open House had an impressive turn-out. Thank you to all those who volunteered from the District and the community. Thank you to all those involved with putting the bikes together for the children in need and thank you for the job well done on the recent difficult calls.

Approval of the Minutes

Financial Report

Accountant James Howard provided the 3rd quarter financial analysis ending September 30, 2018 and presented the proposed 2018 Tax Levy. A discussion was held. The Board made the determination that per the Truth in Taxation Law, the levy will be more than 5%.

Trustee Langfelder reported that the total bills were:

FIRE FUND	\$ 56,569.99	PAYROLL	\$364,504.33
AMBULANCE FUND	\$ 94,349.96	VEHICLE	\$ 31,030.57
CAPITAL FUND	\$ 2,331.10	STATION 1	\$ 3,089.19
BUILDING FUND	\$ 0.00	STATION 2	\$ 1,840.05
VEHICLE FUND	\$ 0.00	STATION 3	\$ 2,520.83
TOTAL ALL BILLS		\$556,236.02	

Old Business

No old business was discussed.

New Business

The Trustees were provided with a form for the Fire Chief's evaluation. President McCarthy requested the Trustees turn in the completed evaluation either in paper form or electronic form by the November Board meeting. President McCarthy will then compile the information for the December meeting.

Consent Agenda

Trustee Wisniewski made a motion to approve the consent agenda items 1 through 8. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 09/19/18
3. Approval of the Board Meeting Closed Session Minutes 09/19/18
4. Approval of Resolution #2018-03, a resolution of the BFPD approving and authorizing an amended Memorandum of Understanding between the Emergency Telephone System Board of DuPage County and the BFPD, Cook and DuPage Counties, IL
5. Approval to purchase three (3) replacement Thermal Imaging Cameras
6. Approval to purchase one (1) Mako BAM07H3 Breathing Air Compressor and Fill Station (District to complete remaining balance following receipt of Assistant to Firefighters Grant)
7. Approval to purchase replacement computers, two (2) laptops and one (1) desktop with accessories
8. Approval of a Public Hearing to consider testimony regarding the Annual Budget & Appropriation Ordinance of the BFPD for the Fiscal Year beginning January 1, 2019 and ending December 31, 2019. Public Hearing to be held November 28, 2018 at 6:00 p.m.

Action to be taken by the Board

Attorney's Report

A reminder that continuing education Trustee training is available through Lisle-Woodridge FPD on October 20, 2018. The NIAFPD Conference will be coming up January 24 – 27, 2019.

Chief Falese's Report

- Thank you to the Board for allowing the District to have the Open House. Compliments to the on duty and off duty crews that were there to assist.
- The proposed budget for 2019 is being developed.
- Donna Errera-Ott is the new EMS Coordinator for Advocate Sherman Hospital.
- A fire report was provided for 161 Fountain Grass Circle, October 5, 2018

- Pastor Sue Allen received a Certificate of Recognition from the Federation of Fire Chaplains for the completion of Fire Chaplains Basic Level 100 Essentials of Fire Chaplaincy.

Assistant Chief Gabrenya's Report

- Extrication equipment training was held with the new equipment approved at the August Board meeting. Arties Towing donated 3 vehicles to use for the training.
- 8 Lieutenants out of 9 put in applications for the Battalion Chief testing process.
- The Lieutenants list is effective October 19 with 11 candidates on the list.
- The New Hire written test is November 3rd at 8:00 a.m. in the Commons area at Bartlett High School. 127 Applicants applied and the Commissioner's will interview the top 25 to 30 applicants.
- On October 21st the Bartlett Police Department, Bartlett Park District, and the Bartlett Fire District will be performing a full scale simulated exercise emergency scene.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- NIAFPD Training, Lisle-Woodridge FPD, October 20, 2018
- Joint Mass Casualty Drill, October 21, 2018, 7:00 a.m. – 12:00 p.m.
- NIAFPD Conference, Hilton Chicago Oak Brook Hills Conference & Resort Center, Oak Brook, IL, January 24-27, 2019

Correspondence

- Thank you from Hawk Hollow PTH for the participation in the school fundraiser.
- Thank you from Colleen Kolber for the well wishes and support.

Closed Session

Trustee McCarthy made a motion to adjourn to closed session at 7:39 p.m. for the purpose of the appointment, employment, performance, or compensation benefits of specific employees. Trustee Langfelder seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; the motion so carried.

The regular session resumed at 7:53 p.m. Those in attendance were Trustee Giovannelli, Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, and Trustee Langfelder. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Attorney Miller, Office Manager Gumprecht and Executive Administrative Assistant Kolber.

With no further business to be brought before the Board, Trustee Giovannelli made a motion to adjourn. Trustee Langfelder seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; the regular session of the meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Colleen Kolber
Executive Administrative Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Jay Langfelder

Trustee, Larry Robbins

Trustee, Don Wisniewski