

# BARTLETT FIRE PROTECTION DISTRICT

## TRUSTEES MEETING

AUGUST 16, 2017

### Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:03 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Giovannelli, and Trustee Robbins. Trustee Langfelder arrived at 7:10 p.m. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Attorney Miller, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Trustee McCarthy led those in attendance in the pledge of allegiance.

### Public Comments

There were no public comments.

### Special Presentations

There were no special presentations.

## ORDER OF BUSINESS

### Trustee's Report

Trustee Giovannelli – Thank you to all the crews for their patience living through the kitchen repairs at station 1.

Trustee Wisniewski – Commend everyone who participated in the Ignite the Courage Bartlett Festival. It was a well-attended event for a sincere cause.

Trustee Robbins – Great showing at the Ignite the Courage Bartlett Festival and a special thanks to all the volunteers and the Ignite the Courage committee.

Great job for the professionalism and extinguishing the fire on Bentley Drive in a timely manner.

Trustee McCarthy – Echo the comments previously said regarding the Ignite the Courage event. Heard a number of great comments from people as they left the festival.

Trustee Langfelder – Absent for the Trustee's report.

### Approval of the Minutes

Trustee Giovannelli made a motion to release the closed session minutes: 12/21/16, 01/18/17, 01/25/17, and 02/15/17. Trustee Robbins seconded the motion with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, absent; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

Trustee Giovannelli made a motion to approve the destruction of closed session audio minutes: 07/15/15, 08/19/15, 09/16/15, 10/21/15, 11/18/15, and 12/16/15. Trustee Robbins seconded the motion with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

### Financial Report

Trustee Langfelder reported that the total bills were:

FIRE FUND	\$ 57,007.82	PAYROLL	\$363,173.59
AMBULANCE FUND	\$ 94,748.42	VEHICLE	\$ 32,495.63
CAPITAL FUND	\$ 0.00	STATION 1	\$ 5,004.90
BUILDING FUND	\$ 1,221.59	STATION 2	\$ 1,160.31
VEHICLE FUND	\$ 2,716.95	STATION 3	\$ 1,219.55

TOTAL ALL BILLS \$558,748.76

**Old Business**

- The OneNote trial run was not able to take place due to connection issues with The Cloud. MSW is looking to resolve the issue.

**New Business**

- A review was provided of the Trustee Training Continuing Education.

**Consent Agenda**

Trustee Wisniewski made a motion to approve the consent agenda items 1 through 5. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting regular session minutes 07-19-17
3. Approval of a replacement hire for a fulltime firefighter/paramedic position
4. Approval to purchase a PowerLOAD ambulance fastener cot system
5. Approval to purchase ten (10) sets of firefighter bunker gear

**Action to be taken by the Board**

**Attorney’s Report**

Provided information on when the Cook County tax disbursement should arrive to the District.

Attorney Laura Weizeorick is retiring from Ottosen Britz.

**Chief Falese’s Report**

- Appreciative of the Board for approval to purchase the fire gear. This will replace 10 of the Districts 28 sets of fire gear that are beyond the safety recommended age by the NFPA standards. Bartlett Fire has applied for a grant to replace more of the outdated fire gear and is awaiting the status of the grant.
- Provided a history and update of the replacement of the Station 1 apparatus floor.
- Fire report was provided on 1027 Bentley Lane.

**Assistant Chief Gabrenya’s Report**

- The new Battalion Chief vehicle is now in service.
- The 2008 Ford Explorer has been sold. Currently relisting the 2007 Ford Expedition.

**Fire Marshal Heimbecker’s Report**

- A written report was provided on the Fire Prevention Bureau activities.

**Upcoming Calendar**

- Bartlett Heritage Days, September 9-10, 2017
- Kickstand Classic Bike Race, Bartlett, October 1, 2017

- Fire Prevention Week October 8-14, 2017
- IFCA Annual Conference, Peoria, IL October 8-11, 2017
- BFPD Open House, Station 1, October 14, 2017, 10:00 a.m. to 2:00 p.m.

**Correspondence**

- Thank you for the memorial tribute to Retired Firefighter Ken Penkala from the Penkala Family.
- Thank you for the Bell Ceremony for Retired Firefighters, John Schoppe and Ken Penkala from Rev. Susan Tyrrel.
- Thank you from Chief Schelstreet, St. Charles Fire Department, for the response on July 31, 2017 for the structure fire.
- Thank you from Chief John-Paul Schilling, Carpentersville Fire Department for the participation in the wake of Battalion Chief Todd Middendorf.

**Closed Session**

Trustee McCarthy made a motion to adjourn to closed session at 7:28 p.m. with the purpose of employment of a specific employee and benefits for specific and class of employees. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

The regular session resumed at 8:25 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Langfelder, Trustee Robbins, and Trustee Giovannelli. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Attorney Miller, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Trustee Langfelder commented on the great job accomplished by FF McLeod and the committee involved with the Ignite the Courage Bartlett Festival.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the regular session of the meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Administrative Assistant

ATTEST:

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President, James McCarthy

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Secretary, Frank Giovannelli

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Treasurer, Jay Langfelder

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Trustee, Larry Robbins

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Trustee, Don Wisniewski