

# BARTLETT FIRE PROTECTION DISTRICT

## TRUSTEES MEETING

AUGUST 15, 2018

### Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:02 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Giovannelli, Trustee Robbins, and Trustee Langfelder. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Acting Battalion Chief Filpi, Attorney Miller, Office Manager Gumprecht and Executive Administrative Assistant Kolber.

Colin McCaffrey led those in attendance in the Pledge of Allegiance.

### Public Comments

There were no public comments.

### Special Presentations

Colin McCaffrey was honored with the Citizen Life Saving Award for actions taken at an emergency scene on June 25, 2018.

## ORDER OF BUSINESS

### Trustee's Report

Trustee Wisniewski – A job well done on the structure fire on Amherst Drive. Compliments to the Ignite the Courage organization for the Bartlett Festival. There were many volunteers and much effort was put into the event and it was nicely done.

Trustee Robbins – Acknowledging the Ignite the Courage organization for the great event put on for a wonderful cause. Also, extending congratulations to Firefighter Maulding for taking on the responsibility of the grant writing effort for the District and the most recent success for the SCBA Compressor Grant.

Trustee Langfelder – Echo the words spoken previously for Ignite the Courage organization for the hard work and months of planning.

Trustee Giovannelli – Compliments to all involved with the Amherst structure fire and the incident at the Victory Centre for a job well done. Compliments to Ignite the Courage for the festival and the assistance provided to the most recent fund recipient. Dedication lies more than just here on duty, it is off duty as well. Congratulations to FF Maulding and all those involved with the receipt of the grant for the SCBA compressor.

Trustee McCarthy – Echo the comments to Firefighter Maulding for the tremendous effort and great job done. The Ignite the Courage organization Bartlett Festival ran so well, was well attended, and a clear benefit to those in need within the community.

### Approval of the Minutes

Attorney Miller reviewed the proper procedures for the semi-annual review of minutes and the destruction of audio minutes.

The review of closed minutes will occur in closed session.

Trustee Giovannelli made a motion to approve the destruction of closed session audio minutes: 08/17/16, 09/21/16, 10/19/16, 11/16/16 (2), 12/21/16, and 01/18/17. Trustee McCarthy seconded the motion with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; the motion so carried.

### **Financial Report**

Trustee Langfelder reported that the total bills were:

FIRE FUND	\$ 57,004.26	PAYROLL	\$433,865.63
AMBULANCE FUND	\$ 104,224.11	VEHICLE	\$ 9,213.46
CAPITAL FUND	\$ 3,222.00	STATION 1	\$ 2,748.29
BUILDING FUND	\$ 0.00	STATION 2	\$ 1,462.07
VEHICLE FUND	\$ 0.00	STATION 3	\$ 2,715.75
TOTAL ALL BILLS		\$614,455.57	

### **Old Business**

No old business was discussed.

### **New Business**

A review was provided of the Trustee Training Continuing Education.

### **Consent Agenda**

The following items were removed from the consent agenda.

1. Approval of the Board Meeting Regular Session Minutes 07/18/18
2. Approval of the Board Meeting Closed Session Minutes 07/18/18

Trustee McCarthy made a motion to approve the amended consent agenda items 1, 4 and 5. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval to purchase a Power-PRO XT Power Cot
3. Approval to purchase extrication equipment package (two (2) Hurst Rescue System cutters and two (2) Hurst Rescue System spreaders with associated equipment and mounts)

### **Action to be taken by the Board**

Trustee Langfelder made a motion to approve the regular session minutes of 07/18/18 amending the minutes to reflect that Trustee Langfelder made a statement during the roll call vote recommending a 2% salary increase for the Bartlett Firefighters Local #3982, the Paid on Call (Part-time Program), The Administrative Staff (Office Manager, Executive Administrative Assistant, and Fire Marshal), the Battalion Chief's, the Assistant Chief, and the Fire Chief. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, no; Trustee Wisniewski, yes; the motion so carried.

Trustee Langfelder agreed that the regular session minutes on July 18, 2018 will not reflect changes to the motion approving the PSI Contract.

### **Attorney's Report**

A topic will be discussed in closed session.

### **Chief Falese's Report**

- Provided a fire report on 128 Amherst Drive.
- Thank you to the Ignite the Courage Committee and everyone that assisted throughout the year.
- Received the grant for the SCBA Compressor and the District is required to input 10% of the cost.
- Reported on an incident involving broken pipes at Victory Centre.

### **Assistant Chief Gabrenya's Report**

- Provided an update regarding the Lieutenant's Exam.
- Provided timeline for the New Hire process.
- Reported on the recent policy development and training for EMS standby at the Bartlett High School Football games.

### **Fire Marshal Heimbecker's Report**

- A written report was provided on the Fire Prevention Bureau monthly activities.

### **Upcoming Calendar**

- Bartlett Heritage Days, September 8-9, 2018
- Fire Prevention Week October 3-13, 2018
- BFPD Open House, Station 1, October 13, 2018, 10:00 a.m. to 2:00 p.m.
- IFCA Annual Conference, Peoria, IL, October 14-17, 2018

### **Correspondence**

- Thank you from Lisa DiRienzo, spouse of Firefighter David DiRienzo, for the well wishes.

### **Closed Session**

Trustee McCarthy made a motion to adjourn to closed session at 7:46 p.m. for the purpose of salary and benefits for a class of employees, potential and probable litigation, review of closed session minutes, and performance of employees of a public body. Trustee Wisniewski seconded the motion and with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; the motion so carried.

The regular session resumed at 9:08 p.m. Those in attendance were Trustee Giovannelli, Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, and Trustee Langfelder. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Attorney Miller, Office Manager Gumprecht and Executive Administrative Assistant Kolber.

Trustee Giovannelli made a motion to release the closed session minutes of 06/20/18. Trustee Wisniewski seconded the motion with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; the motion so carried.

With no further business to be brought before the Board, Trustee Giovannelli made a motion to adjourn. Trustee Langfelder seconded the motion and with a roll call vote as follows: Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; the regular session of the meeting was adjourned at 9:09 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Administrative Assistant

ATTEST:

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President, James McCarthy

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Secretary, Frank Giovannelli

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Treasurer, Jay Langfelder

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Trustee, Larry Robbins

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Trustee, Don Wisniewski