

BARTLETT FIRE PROTECTION DISTRICT

TRUSTEES MEETING

JULY 19, 2017

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:00 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Langfelder, Trustee Giovannelli, and Trustee Robbins. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Battalion Chief Misner, Accountant James Howard, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Trustee McCarthy led those in attendance in the pledge of allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Robbins – Compliments to those involved with the creation of the 2016 Annual Report. July 4th weekend involved life safety accomplishments from standbys, calls, and inspections. The District did an outstanding job keeping the residents safe.

Trustee Wisniewski – Echoed Trustee Robbins July 4th comments, job well done by the Administrative staff and crews.

Trustee Giovannelli – To all the crews involved, good job over the July 4th weekend. Positive feedback is regularly received from the residents regarding crew performance.

Trustee Langfelder – Commended the crews on the outstanding job July 11th during the heavy rain storms.

Trustee McCarthy – A number of people requested to pass on appreciation for the great job from the District crews over the July 4th weekend.

Approval of the Minutes

Financial Report

Accountant James Howard presented the financial analysis for the month ending June 30, 2017. A discussion was held.

Trustee Langfelder reported that the total bills were:

FIRE FUND	\$ 67,784.55	PAYROLL	\$376,101.54
AMBULANCE FUND	\$ 108,024.01	VEHICLE	\$ 3,387.59
CAPITAL FUND	\$ 0.00	STATION 1	\$ 2,470.48
BUILDING FUND	\$ 60,040.57	STATION 2	\$ 2,816.32
VEHICLE FUND	\$ 14,689.15	STATION 3	\$ 2,235.68

TOTAL ALL BILLS \$637,549.89

Old Business

- The OneNote trial run was not able to take place due to connection issues with The Cloud. MSW is looking to resolve the issue.
- Chief Falese requested the Administrative staff develop an in-depth plan for the 2018 referendum to present to the Board at the August Board meeting.

New Business

- There was no new business discussed.

Consent Agenda

Trustee McCarthy made a motion to amend the consent agenda by removing item 5, an approval for a replacement hire for a fulltime firefighter/paramedic position to place under action to be taken. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; the motion so carried.

Trustee Wisniewski made a motion to approve the amended consent agenda items 1 through 4. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting regular session minutes 06-21-17
3. Approval of the Special Board meeting regular session minutes 06-27-17
4. Approval of Resolution #2017-03, a resolution supplementing the 457 Deferred Compensation Plan adopted by Resolution #2013-04 on July 17, 2013 for the BFPD, Cook and DuPage Counties, IL

Action to be taken by the Board

Trustee McCarthy made a motion to table an approval for a replacement hire for a fulltime firefighter/paramedic position to the August Board meeting. Trustee Wisniewski seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; the motion so carried.

Attorney's Report

No report

Chief Falese's Report

- An update was provided on the completion of the apparatus floor and the surrounding rooms at Station 1.
- The kitchen repair at Station 1 is close to completion.
- Analyzing and in dialogue with all the shifts as to how the District establishes an incident command structure and to match it to the needs of an incident.

Assistant Chief Gabrenya's Report

- The status of the new ambulance is still on track for a final inspection in November.
- The battalion Chief car is being outfitted for emergency lighting.
- The fleet maintenance for the District is currently handled by the private sector. Currently looking at shared services with local areas in order to achieve greater savings for the District.

Fire Marshal Heimbecker's Report

- A report was provided on the Fire Prevention Bureau activities.

Upcoming Calendar

- National Night Out Events July 28, 2017 – Twilight Skate Park Bash/Tailgate Party/Pool Party
- National Night Out Events July 29, 2017 – Blood Drive/Prescription Drug Drop Off/Food Drive/School Supplies Drive/Willowbrook Wildlife Center Drive/Block Party and Lighting Competitions
- National Night Out Events July 30, 2017 – Putt, Chip & Drive Crime Out of Bartlett Golf Skills Competition
- National Night Out Events August 1, 2017 – Picnic in the Park
- Ignite the Courage, 2017 Bartlett Summer Festival & Car Show, August 12, 11:00 a.m. to 8:00 p.m. at Bartlett Park, 102 N. Eastern Ave., Bartlett

Correspondence

- Thank you from Chief Sohn, South Elgin & Countryside FPD for the response for the two structure fires on July 11, 2017.
- Thank you from Karin Buchanan, EMS Coordinator, AMITA Health St. Alexius Medical Center for the support from BFPD at the Region I exercise.

Closed Session

No closed session was held.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; the regular session of the meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Colleen Kolber
Executive Administrative Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Jay Langfelder

Trustee, Larry Robbins

Trustee, Don Wisniewski