

# BARTLETT FIRE PROTECTION DISTRICT

## TRUSTEES MEETING

APRIL 19, 2017

### Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:03 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Langfelder, Trustee Lewis, and Trustee Giovannelli. Also in attendance were Chief Falese, Assistant Chief Figolah, Assistant Chief Gabrenya, Battalion Chief DeFreece, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Assistant Chief Figolah led those in attendance in the pledge of allegiance.

### Public Comments

There were no public comments.

### Special Presentations

Trustee McCarthy presented a Proclamation to Heather Berg, Communications Supervisor, from DU-COMM recognizing the 9-1-1 Telecommunicators in celebration of National Public Safety Telecommunications Week, April 9 - 15, 2017.

A special recognition was provided by Rick Wagner, Chairman of the Fire Board of Commissioners to honor Assistant Chief Michael Figolah.

Trustee McCarthy welcomed all the guests attending the Swearing-in Ceremony of Assistant Chief William Gabrenya to the Bartlett Fire Protection District. Assistant Chief Gabrenya was sworn in by Trustee McCarthy.

Trustee McCarthy made a motion to approve a recess of the regular session at 7:20 p.m. Trustee Wisniewski seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Lewis, yes; Trustee Giovannelli, yes; the motion so carried.

The session resumed at 7:43 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Langfelder, Trustee Lewis, and Trustee Giovannelli. Also in attendance were Chief Falese, Assistant Chief Figolah, Assistant Chief Gabrenya, Battalion Chief DeFreece, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

## ORDER OF BUSINESS

### Trustee's Report

Trustee Lewis – Thanked the residents and said it has been an honor to serve and be part of this wonderful organization. Wished Assistant Chief Figolah well on his retirement.

Trustee Wisniewski – Condolences to the woman who lost her life in the accident last week on Route 59 and those that were injured as well. Expressed condolences to Assistant Chief Gabrenya and his family with the passing of Village Trustee TL Arends.

Trustee Giovannelli – Condolences to Assistant Chief Gabrenya and his family with the passing of Village Trustee TL Arends. Great job to Firefighter Helvey in getting the smoke detectors.

Commended all those involved in the difficult call on Route 59 on April 7. Honored to have known Assistant Chief Figolah and thanked him for his years of service.

Trustee Langfelder – Wishes Assistant Chief Figolah well on his retirement. Commented on how TL Arends was a staple in the community and will be sorely missed. The accident on Route 59 on April 7 was handled very professionally.

Trustee McCarthy – Commented to Assistant Chief Figolah that he has been appreciated. Commented on how TL Arends was a pillar of the community. The crews work on Route 59 incident last week was exemplary. Thanked Trustee Lewis for his service with the Bartlett Fire District.

### **Approval of the Minutes**

### **Financial Report**

Trustee Giovannelli reported that the total bills were:

FIRE FUND	\$ 69,029.06	PAYROLL	\$352,878.66
AMBULANCE FUND	\$ 69,221.61	VEHICLE	\$ 20,983.94
CAPITAL FUND	\$ 404.73	STATION 1	\$ 5,702.77
BUILDING FUND	\$ 0.00	STATION 2	\$ 936.64
VEHICLE FUND	\$ 0.00	STATION 3	\$ 2,646.72
TOTAL ALL BILLS		\$521,804.31	

### **Old Business**

There was no old business discussed.

### **New Business**

- Firefighter Ben Michels, Chairman of the Foreign Fire Insurance Tax Board provided an update of the past years purchases.
- Commissioner appointment will be discussed at the May Board meeting.
- Reminders were provided for the Trustees to file the Statement of Economic Interest by May 1, 2017.
- A discussion was held regarding the use of OneNote for the Trustees. It was noted that if this is used by the Trustees, the policies will need to be updated.

### **Consent Agenda**

Trustee Giovannelli made a motion to approve the consent agenda items 1 through 4. Trustee Langfelder seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Lewis, yes; Trustee Giovannelli, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting regular session minutes 03-15-17
3. Approval of the Special Town Hall meeting minutes 03-20-17
4. Approval of the expense for Trustees to attend the IAFFPD Conference June 22-24, 2017

### **Action to be taken by the Board**

Trustee Giovannelli made a motion to approve the purchase of a 2017 Ford Type I Ambulance from Osage Ambulance. Trustee Langfelder seconded the motion and with a roll call vote as

follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Lewis, yes; Trustee Giovannelli, yes; the motion so carried.

Trustee McCarthy made a motion to approve the refinish of the apparatus floor at Station 1 by Artlow Systems. Trustee Langfelder seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Lewis, yes; Trustee Giovannelli, yes; the motion so carried.

### **Attorney's Report**

No report

### **Chief Falese's Report**

- Planning to meet with the accountant, James Howard, to review different budget scenarios due to the outcome of the referendum. Future financial discussions will be planned for the May Board meeting.
- April 3 was the ground breaking for the new DU-COMM facility. It is expected to be completed by the end of 2018.
- Numerous discussions occurred from questions on the referendum regarding the increasing alarm volume. Sherman Hospital may be able to assist Bartlett Fire with their Mobile Integrated Healthcare System with some reoccurring calls.
- Office Manager, Janice Gumprecht, will be sworn in as Vice President of the Illinois Fire Service Administrative Professionals organization.
- Welcome to Assistant Chief William Gabrenya.

### **Assistant Chief Figolah's Report**

- Provided a report on the motor vehicle accident on Route 59 and West Bartlett Road on April 7.
- Thank you to the Board of Trustees for the opportunity to work at Bartlett Fire District. It has been an honor and privilege.

### **Fire Marshal Heimbecker's Report**

- A written report was provided on the Fire Prevention Bureau activities.

### **Upcoming Calendar**

- Assistant Chief Figolah's Retirement Celebration, April 28, 2017, Station 1, Open House 2:00 p.m. with the Walk Out Ceremony at 4:00 p.m.
- IFSAP Annual Meeting, Board Installation, and Spring Training, Glendale Lakes Golf Club, April 21, 2017
- Retirement Celebration for Lt. Dana Costa Rica, May 4, 2017, Moretti's Ristorante, 6:00 p.m.
- Open House for Lt. Dana Costa Rica's Retirement, May 6, 2017, Station 1, 11:00 a.m. to 1:00 p.m.
- Walk Out Ceremony for Lt. Dana Costa Rica's Retirement, May 7, 2017, Station 1, 8:00 a.m.
- 2017 Elgin Area Firefighter's Memorial Service, Elgin Fire Barn #5 Museum, Elgin, 10:00 a.m., May 13, 2017
- IFCA Annual Symposium, May 17-19, 2017, East Peoria, IL

### **Correspondence**

- Thank you from Chief William Sohn, South Elgin & Countryside FPD, for the response to the structure fire on March 29, 2017.

### **Closed Session**

No closed session was held.

With no further business to be brought before the Board, Trustee Langfelder made a motion to adjourn. Trustee McCarthy seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Lewis, yes; Trustee Giovannelli, yes; the regular session of the meeting was adjourned at 8:59 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Administrative Assistant

ATTEST:

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President, James McCarthy

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Secretary, Jay Langfelder

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Treasurer, Frank Giovannelli

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Trustee, Seth Lewis

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Trustee, Don Wisniewski