

BARTLETT FIRE PROTECTION DISTRICT

TRUSTEES MEETING

APRIL 17, 2019

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:07 p.m. Those in attendance were Trustee McCarthy, Trustee Langfelder, Trustee Robbins and Trustee Wisniewski. Trustee Giovannelli was absent. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Acting Battalion Chief Lane, and Executive Administrative Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

Trustee McCarthy presented a Proclamation to Telecommunicators, Trish Reimers and Gabriella Valencia of DUCOMM, recognizing the 9-1-1 Telecommunicators in celebration of National Public Safety Telecommunications Week, April 14 - 20, 2019.

Chief Falese presented Kelley Schmidt a Certificate of Appreciation for her professional expertise running the District's Facebook page.

Trustee McCarthy recognized Trustee Jay Langfelder, who has completed 6 years (1 Term) of service to the Bartlett Fire District.

A Swearing In Ceremony was held for the promotions of Lt. Andrew Scumaci and Battalion Chief Denice Maiz.

Trustee Langfelder made a motion for a recess at 7:40 p.m. Trustee McCarthy seconded the motion with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; the motion so carried.

The meeting resumed at 8:10 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, and Trustee Langfelder. Trustee Giovannelli was absent. Also in attendance were Chief Falese, Assistant Chief Gabrenya, Acting Battalion Chief Lane, and Executive Administrative Assistant Kolber.

ORDER OF BUSINESS

Trustee's Report

Trustee Langfelder – Congratulations to Battalion Chief Maiz and Lt. Scumaci on their recent promotions. Upon departure serving the Board of BFPD, Trustee Langfelder wishes all the best to the District and continued to speak of thanks to the community and family for their support.

Trustee Wisniewski – Congratulations to Battalion Chief Maiz and Lt. Scumaci on their recent promotions. Congratulations to Chief Falese on the upcoming retirement. Thank you to Trustee Langfelder for the leadership and years of service to the District. Compliments to the firefighters for their performance on recent calls.

Trustee Robbins – Congratulations to Battalion Chief Maiz and Lt. Scumaci on their recent promotions. Thank you to Trustee Langfelder for his 6 years of service to the District. Thank you to Administration for the updates on recent fire structures and to the firefighters for their performance on recent calls.

Trustee McCarthy – Thank you to Trustee Langfelder for the 6 years of service on the Board. Trustee McCarthy stressed the importance of the Close the Door campaign due to the recent structure fires. The Board appreciates the importance of having a great stop on structure fires.

Trustee Giovannelli – Absent

Approval of the Minutes

Financial Report

Accountant James Howard presented the financial analysis for the three months ending March 31, 2019. A discussion was held.

Trustee Langfelder reported that the total bills were:

FIRE FUND	\$ 71,188.78	PAYROLL	\$381,057.01
AMBULANCE FUND	\$ 107,624.84	VEHICLE	\$ 6,076.87
CAPITAL FUND	\$ 135.00	STATION 1	\$ 5,459.32
BUILDING FUND	\$ 18.98	STATION 2	\$ 3,640.01
VEHICLE FUND	\$ 0.00	STATION 3	\$ 3,323.28
TOTAL ALL BILLS		\$578,524.09	

Old Business

A discussion was held on OneNote and the Board agreed to table the possible use of OneNote at this time.

New Business

Trustee McCarthy will contact Commissioner Bersani to see if he is interested in being appointed to the Fire Board of Commissioners for another three year term.

Consent Agenda

Trustee Langfelder made a motion to approve the consent agenda items 1 through 4. Trustee Wisniewski seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 03/20/19
3. Approval of the Board Meeting Closed Session Minutes 03/20/19
4. Approval of expense for Trustees attending the IAFFPD Conference June 27-29, 2019

Action to be taken by the Board

Trustee Robbins made a motion to approve the purchase of a 2019 Ford F-450 replacement ambulance. Trustee Wisniewski seconded the motion with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; the motion so carried.

Attorney's Report

No report

Chief Falese's Report

- A fire report was provided for the 100 block of Prescott Drive, Bartlett.
- A fire report was provided for the 900 block of Grant St., Bartlett
- Thank you to Trustee Langfelder for the 6 years of service to the District.

Assistant Chief Gabrenya's Report

- An update was provided on the station alerting hardware installations.
- The Vehicle Check program will now be captured electronically and can be used through the Target Solutions program.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- IFSAP Annual Conference, Galena, IL April 24-26, 2019
- 2019 Elgin Area Firefighter's Memorial Service, Elgin Fire Barn #5 Museum, Elgin, 10:00 a.m., May 11, 2019
- IFCA Annual Symposium, May 15-17, 2019, East Peoria, IL
- Memorial Day Walk and Remembrance, Bartlett Park, 10:00 a.m., May 27, 2019
- "Camp I Am Me" Burn Camp Visitors Day, YMCA Camp Duncan, Ingleside, IL June 19, 2019
- IAFFD Conference, Peoria, IL June 27-29, 2019

Correspondence

- Thank you from a resident for the two responses and the firefighter/medics selfless service.
- Thank you from Vicki Maxon to the Bartlett Fire District members for the get well wishes.
- Thank you from Paul Kolber to the Bartlett Fire District members for the get well wishes.

Closed Session

Trustee Wisniewski made a motion to adjourn to closed session at 8:36 p.m. for the purpose of appointment, employment, compensation, discipline, performance, dismissal of specific employees, and potential and probable litigation. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; the motion so carried.

The regular session resumed at 9:15 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, and Trustee Langfelder. Trustee Giovannelli was absent. Also in attendance were Chief Falese, Assistant Chief Gabrenya, and Executive Administrative Assistant Kolber.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Langfelder seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, absent; Trustee McCarthy, yes; the regular session of the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Colleen Kolber
Executive Administrative Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Jay Langfelder

Trustee, Larry Robbins

Trustee, Don Wisniewski