

# BARTLETT FIRE PROTECTION DISTRICT

**TRUSTEES MEETING**

**MARCH 20, 2019**

## **Meeting Call to Order**

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:04 p.m. Those in attendance were Trustee McCarthy, Trustee Giovannelli, Trustee Langfelder, Trustee Robbins and Trustee Wisniewski. Also in attendance were Chief Falese, Battalion Chief Wilson, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Firefighter Candidates Scott Harm and Ryan Nelson led those in attendance in the Pledge of Allegiance.

## **Public Comments**

There were no public comments.

## **Special Presentations**

A Swearing In Ceremony was held for Firefighter Paramedic Scott Harm and Firefighter Paramedic Ryan Nelson.

Chief Falese presented 48 awards to members of the Bartlett Fire District that included Years of Service, Unit Citation, Meritorious Unit, Medal of Merit, Distinguished Service, and Recognition awards.

Business Partner Recognitions were presented to Eagle Engraving, Inc. and Flags USA. A Certificate of Recognition was presented to Streamwood Police Officer, Sooyong Youn. The Citizens Recognition Award recipient was Cher Doherty. Jennifer Lukas-Bourgeois and Brooke Graphics were the recipients of the Fire Chief Award.

Trustee Langfelder made a motion for a recess at 8:08 p.m. Trustee McCarthy seconded the motion with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

The meeting resumed at 8:40 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, Trustee Langfelder, and Trustee Giovannelli. Also in attendance were Chief Falese, Battalion Chief Wilson, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

## **ORDER OF BUSINESS**

### **Trustee's Report**

Trustee Wisniewski – Complimented the handling of the structure fire on Burton Drive with great coordination and effort.

Trustee Langfelder – Great job to the personnel for the quick response to the structure fire on Gardenia. Thank you to the Chief and Administration for the Recognition Ceremony. Thank you to Chief Falese and Assistant Chief Gabrenya for the review of the command structure from 2008 to present.

Trustee Giovannelli – Appreciate the updates regarding the structure fires from Chief Falese. Good work to the crews on the recent fires, including today. Great work on the recognition ceremony.

Trustee Robbins – Great stops on all the recent fires and thank you to the crews for what they do on a daily basis. Great job on the recognition ceremony. Congratulations and welcome to Firefighter Scott Harm and Firefighter Ryan Nelson.

Trustee McCarthy – Congratulations to the newly hired firefighters and the members on the newly developed battalion chief list. Thank you for the well done recognition ceremony. Reminder to file the Statement of Economic Interest prior to May 1<sup>st</sup>.

### **Approval of the Minutes**

### **Financial Report**

Trustee Langfelder reported that the total bills were:

FIRE FUND	\$ 77,503.62	PAYROLL	\$389,763.40
AMBULANCE FUND	\$ 114,822.65	VEHICLE	\$ 22,659.69
CAPITAL FUND	\$ 25,093.52	STATION 1	\$ 3,354.32
BUILDING FUND	\$ 43.08	STATION 2	\$ 2,787.19
VEHICLE FUND	\$ 0.00	STATION 3	\$ 3,784.77
TOTAL ALL BILLS		\$639,812.24	

### **Old Business**

No old business was discussed.

### **New Business**

There was a semi-annual review of the Board Policies and Procedures. It is determined to update the dates in section 2.02 Membership; Powers and Duties at the May 15<sup>th</sup> Board of Trustees meeting.

### **Consent Agenda**

Trustee McCarthy made a motion to approve the consent agenda items 1 through 3. Trustee Wisniewski seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 02/20/19
3. Approval of the Board Meeting Closed Session Minutes 02/20/19

### **Action to be taken by the Board**

### **Attorney's Report**

No report

### **Chief Falese's Report**

- The Battalion Chief list has been established and the list will be posted on March 25.
- The new station alerting equipment is being installed over the next few months. The electrical work for the install has been completed.

**Assistant Chief Gabrenya's Report**

- No Report

**Fire Marshal Heimbecker's Report**

- A written report was provided on the Fire Prevention Bureau monthly activities.

**Upcoming Calendar**

- 22<sup>nd</sup> Annual IL Fire Service Legislative Day, April 10, 2019, Springfield, IL
- IFSAP Annual Conference, Galena, IL April 24-26, 2019

**Correspondence**

- Thank you from Girl Scout Troop #1618 to Lt. Maiz and Firefighter Galloway for assisting with the Troop's First Aid Badge.

**Closed Session**

Trustee McCarthy made a motion to adjourn to closed session at 8:56 p.m. for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the motion so carried.

The regular session resumed at 9:22 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, Trustee Langfelder, and Trustee Giovannelli. Also in attendance were Chief Falese, Office Manager Gumprecht and Executive Administrative Assistant Kolber.

With no further business to be brought before the Board, Trustee Giovannelli made a motion to adjourn. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; the regular session of the meeting was adjourned at 9:22 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Administrative Assistant

ATTEST:

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President, James McCarthy

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Secretary, Frank Giovannelli

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Treasurer, Jay Langfelder

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Trustee, Larry Robbins

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Trustee, Don Wisniewski