

# BARTLETT FIRE PROTECTION DISTRICT

**TRUSTEES MEETING**

**MARCH 15, 2017**

## **Meeting Call to Order**

Trustee Langfelder called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:04 p.m. Those in attendance were Trustee Langfelder, Trustee Lewis, and Trustee Giovannelli. Trustee McCarthy and Trustee Wisniewski were absent. Also in attendance were Chief Falese, Assistant Chief Figolah, Battalion Chief Misner, Fire Marshal Heimbecker, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Assistant Chief Figolah led those in attendance in the pledge of allegiance.

## **Public Comments**

There were no public comments.

## **Special Presentations**

Chief Falese presented Years of Service Awards, Recognition Awards, and Medal of Merit Awards, to 33 members of the Bartlett Fire District. Business Partner Recognitions were presented to HazChem Environmental Corporation, Redmon's Towing, Kinney Electrical Manufacturing Company, and S & D Products. The Citizen Life Saving Award was presented to Ethan Guinto, Salvatore Fricano, Eric Hutchison, Nicole Levandowski, John Lund, Julia Paris, and Kelly Schroeder.

Trustee Langfelder made a motion to adjourn for a recess at 7:43 p.m. Trustee Lewis seconded the motion with a roll call vote as follows: Trustee Lewis, yes; Trustee Giovannelli, yes; Trustee McCarthy, absent; Trustee Wisniewski, absent; Trustee Langfelder, yes; the motion so carried.

The meeting resumed at 8:07 p.m. Those in attendance were Trustee Langfelder, Trustee Giovannelli, and Trustee Lewis. Trustee McCarthy and Trustee Wisniewski were absent. Also in attendance were Chief Falese, Assistant Chief Figolah, Battalion Chief Misner, Fire Marshal Heimbecker, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

## **ORDER OF BUSINESS**

### **Trustee's Report**

Trustee Giovannelli – Good job to the crew for the response on the Steeplechase Road house fire. Thank you to those involved with the donation of the light bulbs.

Trustee Lewis – Repeated the comments previously stated. Good job to the crew for the response on the Steeplechase Road house fire. Thank you to those involved with the donation of the light bulbs.

Trustee Langfelder – Thank you to the Chief and Administration for organizing this ceremony.

Trustee Wisniewski – Absent

Trustee McCarthy – Absent

### **Approval of the Minutes**

## Financial Report

Trustee Giovannelli reported that the total bills were:

FIRE FUND	\$ 51,412.92	PAYROLL	\$348,918.06
AMBULANCE FUND	\$ 89,542.65	VEHICLE	\$ 9,565.74
CAPITAL FUND	\$ 0.00	STATION 1	\$ 2,154.67
BUILDING FUND	\$ 0.00	STATION 2	\$ 616.83
VEHICLE FUND	\$ 0.00	STATION 3	\$ 1,724.94
TOTAL ALL BILLS		\$503,935.81	

## Old Business

There was no old business discussed.

## New Business

There were no updates made to the Board of Trustees Policies and Procedures.

## Consent Agenda

Trustee Giovannelli made a motion to approve the consent agenda items 1 through 5. Trustee Lewis seconded the motion and with a roll call vote as follows: Trustee Lewis, yes; Trustee Giovannelli, yes; Trustee McCarthy, absent; Trustee Wisniewski, absent; Trustee Langfelder, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting regular session minutes 02-15-17
3. Approval of the Board meeting closed session minutes 02-15-17
4. Approval to renew a contract for 2 years with Vanguard Energy as a natural gas supplier
5. Approval to renew a contract for 3 years with Vanguard Energy as an electric supplier

## Action to be taken by the Board

### Attorney's Report

No report

### Fire Marshal Heimbecker's Report

- A report was provided on the Fire Prevention Bureau activities.
- A report was provided on the transition of the remaining 40 traditional fire alarms within the District.
- The business inspections in the District will begin in April. Training sessions are being held for the crews.

### Assistant Chief Figolah's Report

- The ambulance bid specs are due into the District by March 21 and will be opened on March 22.
- The Fire Board of Commissioners updated their rules and regulations at the recent meeting on March 7.
- A fire report was provided on 1403 Steeplechase Road.

### Chief Falese's Report

- An update was provided on the Foreign Fire Tax Insurance Board.
- March 1 DU-COMM began using the new software program, Live Mum. This software program recommends vehicle response and encompasses a much larger geographical

area then the previously used predetermined box cards. The ground breaking for the new DU-COMM facility at the county government center is on April 3.

- An update was provided on the recent meetings of the Advisory Committee regarding the referendum. Multiple presentations have been held and a Town Hall meeting is scheduled for March 20.

**Upcoming Calendar**

- Joint Taxing District Meeting, 7:00 p.m., April 12, 2017, Bartlett Library

**Correspondence**

- Thank you from Chief Scott Anderson, Palatine Fire Department, for the participation and support in the loss of Firefighter Michael Mattoon.
- Thank you from Chief Chris Clark, Glen Ellyn Volunteer Fire Company, for the participation and support in the loss of Chief Stuart Stone.
- Thank you from Valerie Salmons, former Bartlett Village Administrator, for the gift and recognition.
- Thank you from Chief Falese and family for the support in the loss of his sister, Debbie Thoman.

**Closed Session**

No closed session was held.

With no further business to be brought before the Board, Trustee Lewis made a motion to adjourn. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Lewis, yes; Trustee Giovannelli, yes; Trustee McCarthy, absent; Trustee Wisniewski, absent; Trustee Langfelder, yes; the regular session of the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Administrative Assistant

ATTEST:

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President, James McCarthy

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Secretary, Jay Langfelder

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Treasurer, Frank Giovannelli

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Trustee, Seth Lewis

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Trustee, Don Wisniewski