

BARTLETT FIRE PROTECTION DISTRICT

TRUSTEES MEETING

FEBRUARY 21, 2018

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:05 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Giovannelli, Trustee Robbins, and Trustee Langfelder. Also in attendance were Battalion Chief Clarke, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Giovanni Hughes led those in attendance in the pledge of allegiance.

Public Comments

The 2017 audit was requested by resident, Jason Hughes. Office Manager Gumprecht informed Mr. Hughes the auditors were recently at the District and the District would not receive the final audit until May or June 2018. Trustee McCarthy added Mr. Hughes could make an appointment with Administration to review financial data.

Trustee McCarthy welcomed Marty Faleni. Marty is doing a 9 week internship with the Bartlett Fire District. Marty attends Western Illinois University, and future plans include Navy Officer Candidate School and eventually to secure a career in the fire service.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Robbins – Welcome to Marty and thank you to the firefighters for their service to the community, especially during the recent inclement weather.

Trustee Wisniewski – Welcome to Marty Faleni and congratulations on OCS. Condolences to Chief Falese and family for the recent loss of Jackie Falese.

Trustee Langfelder – On behalf of the Langfelder family thank you for the District's support with the recent loss of Sandra Klinger. Thank you to Emergency Management Services of Hanover Township for clearing fire hydrants on Westridge Blvd. and Biltmore Drive.

Trustee Giovannelli – Thank you for everyone's hard work and effort this past month.

Trustee McCarthy – Echo all the previous comments. Appreciation to Marty for assisting the Bartlett Fire District.

Approval of the Minutes

Trustee Giovannelli made a motion to release the closed session minutes: 08/16/17, 09/20/17, and 12/20/17. Trustee Wisniewski seconded the motion with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Trustee Giovannelli made a motion to approve the destruction of closed session audio minutes: 01/20/16, 02/17/16, 03/16/16, 04/20/16, 05/18/16, 06/15/16, and 07/20/16. Trustee Robbins

seconded the motion with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Financial Report

Trustee Langfelder reported that the total bills were:

FIRE FUND	\$ 73,610.72	PAYROLL	\$345,030.83
AMBULANCE FUND	\$ 104,172.54	VEHICLE	\$ 7,018.30
CAPITAL FUND	\$ 0.00	STATION 1	\$ 4,934.14
BUILDING FUND	\$ 0.00	STATION 2	\$ 3,055.74
VEHICLE FUND	\$ 0.00	STATION 3	\$ 4,643.32
TOTAL ALL BILLS			\$542,465.59

Old Business

- The Trustees should set up a time to meet with IT individually to work on getting OneNote set up.

New Business

No new business was discussed.

Consent Agenda

Trustee Langfelder made a motion to table approval of the computer network installation and maintenance agreement by and between MSW Consulting, Inc. and the BFPD for discussion in closed session. Trustee McCarthy seconded the motion with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Trustee McCarthy made a motion to approve the amended consent agenda items 1 and 2. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board meeting regular session minutes 01-17-18

Action to be taken by the Board

Attorney's Report

Assistant Chief Gabrenya's Report

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- IL Fire Service Legislative Day, April 11, 2018, Springfield, IL

Correspondence

- Thank you from US Marine Corps Reserve Toys for Tots program in appreciation of Bartlett Fire Protection District's participation.

- Thank you from Wayne Township General Assistance Office to the members of BFPD for adopting families in the 2017 Holiday Sharing Program.

Trustee McCarthy made a motion to recess at 7:22 p.m. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

The regular session resumed at 7:29 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Giovannelli, Trustee Robbins, and Trustee Langfelder. Also in attendance were Chief Falese, Battalion Chief Clarke, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Trustee McCarthy made a motion to un-table the approval of the computer network installation and maintenance agreement by and between MSW Consulting, Inc. and the BFPD. Trustee Langfelder seconded the motion with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Trustee Langfelder made a motion to approve the computer network installation and maintenance agreement by and between MSW Consulting, Inc. and the BFPD. Trustee Giovannelli seconded the motion with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

Chief Falese's Report

- The required narcotics locker purchase has been completed to meet DEA regulations.
- The auditors just completed the collection of financial documents. The audit results are returned to the District in May or June 2018.
- BAPS is having a Memorandum of Understanding for Bartlett Fire to be one of the recipients of the BAPS fundraiser, Walk Green 2018, a walk-a-thon on June 10, 2018.
- A grant of approximately \$1,100 has been received from FM Global Insurance to be used toward the purchase of cameras for the fire investigation team. Firefighter Maulding is responsible for the receipt of this grant.

Closed Session

Trustee McCarthy made a motion to adjourn to closed session at 7:40 p.m. for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of a specific employee. Trustee Langfelder seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the motion so carried.

The regular session resumed at 8:07 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Langfelder, Trustee Robbins, and Trustee Giovannelli. Also in attendance was Chief Falese.

Chief Falese provided an update of the recent operations and the future month goals.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Langfelder seconded the motion and with a roll call vote as follows: Trustee Wisniewski, yes; Trustee Langfelder, yes; Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; the regular session of the meeting was adjourned at 8:49 p.m.

Respectfully submitted,

Colleen Kolber
Executive Administrative Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Jay Langfelder

Trustee, Larry Robbins

Trustee, Don Wisniewski