

ORDINANCE No. 2017-06

AN ORDINANCE PROVIDING FOR A BUDGET AND APPROPRIATIONS OF THE BARTLETT FIRE PROTECTION DISTRICT, COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018

WHEREAS, the Board of Trustees of the Bartlett Fire Protection District, Cook and DuPage Counties, Illinois, caused to be prepared in tentative form a Budget and Appropriation for the Fiscal Year 2018 commencing January 1, 2018 and ending December 31, 2018; and

WHEREAS, the Secretary of this Board has made the same conveniently available for public inspection for at least (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to the Budget and Appropriation Ordinance, on the 20th day of December, 2018, at 6:55 PM; and

WHEREAS, Notice of the time and place of public hearing regarding the Budget and Appropriation was published in a newspaper in a timely manner as required by the Illinois Municipal Budget Law, (50 ILCS 330/1 et. seq.).

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Bartlett Fire Protection District, Cook and DuPage Counties, as follows:

SECTION 1:

That the fiscal year of this Fire Protection District is hereby fixed and declared to begin on January 1, 2018 and end on December 31, 2018.

SECTION 2:

That the following Corporate Budget, containing an estimate of the revenues expected to be received by the Bartlett Fire Protection District during the FY2018 fiscal year from all sources, an estimate of the expenditures contemplated for such fiscal year, and a statement of the estimated cash expected to be on hand at the end of such year, be and the same is hereby adopted as the Budget and Appropriations Ordinance for this Fire Protection District for said fiscal year; and the following sums of money:

CORPORATE FUND	3,673,500
AMBULANCE SERVICE FUND	3,949,750
VEHICLE FUND	63,750
BUY BACK FUND	24,000
BUILDINGS FUND	61,500
PENSION FUND	1,075,350
CAPITAL PROJECTS FUND	241,784
TOTAL	<u>\$ 9,089,634</u>

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TAX EXTENSION DIVISION

or as much thereof as may be authorized by law is hereby appropriated to defray the necessary expenses and liabilities of the Bartlett Fire District for the respective corporate, ambulance service fund and pension fund purposes as hereinafter set forth namely:

PART 1

ESTIMATED REVENUES AVAILABLE - CORPORATE FUND

Cash on Hand at the Beginning of the Fiscal Year	218,752
301 Cook County Property Tax	1,490,000
304 DuPage County Property Tax	2,155,000
306 Village of Bartlett Developers Fees	1,000
308 Interest on Deposits	2,500
309 Illinois Replacement Tax	17,500
310 Refunds	250
311 Miscellaneous Income	500
312 Inspections & Plan Review	1,500
313 Spiller Pay Income	5,000
316 Knox Box/Fire Report Income	250
317 Reserve Truck 2	-
320 Grants	-
TOTAL ESTIMATED AMOUNT AVAILABLE	3,892,252

ESTIMATED EXPENDITURES AND APPROPRIATIONS - CORPORATE FUND

A. Salaries & Benefits	
400 Salary - FT Personnel	1,759,056
404 Overtime - FT Personnel	110,000
408 Paid-On-Premise F/F	204,000
410 Salary - Administrative	296,075
412 Salary - Fire Chief	73,609
414 Salary - Trustees	11,250
416 Salary - Commissioners	2,400
418 FICA Contribution	43,735
422 IMRF Contribution	12,220
423 Supplemental Insurance	500
424 Health Insurance	521,396
425 Voluntary Insurance	500
427 Life Insurance	6,500
428 Training	10,800
429 Death Benefit	500
430 Uniforms	8,228
431 Awards & Recognition	1,000
432 Turnout Gear	6,560
436 Physical Exams	10,538
437 Promotional Testing Fees	4,250

438 New Hire		7,748
	Sub-Total	<hr/> 3,090,864

PART I (cont.)

B. Contractual

439 Contract Ambulance		-
440 Maintenance - Building & Grounds		13,422
441 Maintenance - Vehicles		70,150
442 Maintenance - SCBA		3,800
443 Maintenance - Communications		1,930
444 Maintenance - Janitorial		6,950
445 Maintenance - Gas & Fuel		25,000
446 Maintenance - Firefighting Equipment		5,623
447 Maintenance - Equipment		26,347
448 Liability Ins- IRMA		85,000
452 Audit		3,750
453 Legal Services		20,000
455 Other Professional Svcs.		3,625
456 Dispatch (Du-Com)		76,650
458 Telephone		30,584
460 Cellular Telephone		9,010
462 Utilities		27,500
464 Financial Services		21,000
466 Photo / Website		100
467 Special Teams		4,819
468 Spiller Pay		5,000
480 Information Systems & Consulting		73,153
	Sub-Total	<hr/> 513,412

C. Commodities

470 Office Supplies		5,600
472 Postage		1,800
474 Publications		1,140
	Sub-Total	<hr/> 8,540

PART I (cont.)

D. Reserves

517 Health Insurance Deductible	4,500
518 Unemployment Comp. Ins.	-
519 Buy Back Transfer	-
524 Fund Transfer	42,645
525 Vehicle Replacement Transfer	-
Sub-Total	47,145

F. Other Expenses

500 FPB Supplies/Fire Signs	1,413
502 Public Education	4,180
504 Memberships	4,882
506 Conventions	-
520 Admin Expenses	3,065
Sub-Total	13,539

**TOTAL ESTIMATED CORPORATE FUND
EXPENDITURES AND APPROPRIATIONS 3,673,500**

The foregoing appropriations are appropriated for general corporate purposes.

Estimated Balance on Hand as of December 31, 2018 218,752

PART II

ESTIMATED REVENUES AVAILABLE - AMBULANCE FUND

Cash on Hand at the Beginning of the Fiscal Year	379,019
301 Cook County Property Tax	1,276,000
304 DuPage County Property Tax	1,845,000
306 Village of Bartlett Developers Fees	1,000
308 Interest on Deposits	2,500
309 Illinois Replacement Tax	17,500
312 Inspections Plan Review	1,500
313 Spiller Pay Income	5,000
314 Ambulance Service Fees	800,000
315 CPR Fees	1,000
316 Knox Box/Fire Reports Income	250
317 Reserve Truck 2	-
320 Grants	-
325 Transfer-In	-
TOTAL ESTIMATED AMOUNT AVAILABLE	4,328,769

PART II (cont.)

ESTIMATED EXPENDITURES AND APPROPRIATIONS - AMBULANCE FUND

A. Salaries & Benefits	
400 Salary - FT Personnel	1,759,056
404 Overtime - FT Personnel	110,000
410 Salary - Administrative	296,075
412 Salary - Fire Chief	73,609
414 Salary - Trustees	11,250
416 Salary - Commissioners	2,400
418 FICA Contribution	43,735
422 IMRF Contribution	12,220
423 Supplemental Insurance	500
424 Health Insurance	521,396
425 Voluntary Insurance	500
427 Life Insurance	6,500
428 Training	10,800
429 Death Benefit	500
430 Uniforms	8,228
431 Awards & Recognition	1,000
432 Turnout Gear	6,560
436 Physical Exams	10,538
437 Testing Fees	4,250
438 New Hire	7,748
Sub-Total	2,886,864
B. Contractual	
439 Contract Ambulance	491,640
440 Maintenance - Building & Grounds	13,422
441 Maintenance - Vehicles	70,150
442 Maintenance - SCBA	3,800
443 Maintenance - Communications	1,930
444 Maintenance - Janitorial	6,950
445 Maintenance - Gas & Fuel	25,000
446 Maintenance - Firefighting Equipment	5,623
447 Maintenance - Equipment	26,347
448 Liability Ins- IRMA	85,000
452 Audit	3,750
455 Other Professional Svcs.	3,625
456 Dispatch (Du-Comm)	76,650
458 Telephone	30,584
460 Cellular Telephone	9,010
462 Utilities	27,500
464 Financial Services	21,000
466 Photo / Website	100
467 Special Teams	4,819
468 Spiller Pay	5,000
480 Information Systems & Consulting	-
Sub-Total	911,899

PART II (cont.)

C. Commodities

470 Office Supplies	5,600
471 EMS Supplies	9,700
472 Postage	1,800
474 Publications	1,140
Sub-Total	18,240

D. Reserves

517 Health Insurance Deductible	4,500
518 Unemployment Ins	-
520 Capital Projects Transfer	114,708
525 Buy Back Transfer	-
521 Vehicle Fund Transfer	-
Sub-Total	119,208

E. Other Expenses

500 FPB Supplies/Fire Signs	1,413
502 Public Education	4,180
504 Memberships	4,882
506 Conventions	-
520 Admin Expenses	3,065
Sub-Total	13,539

**TOTAL ESTIMATED AMBULANCE FUND
EXPENDITURES AND APPROPRIATIONS 3,949,750**

The foregoing appropriations are appropriated for ambulance service purposes

Estimated Balance on Hand as of December 31, 2018 379,019

PART III

ESTIMATED REVENUES AVAILABLE - VEHICLE FUND

Cash on Hand at Beginning of Fiscal Year	1,075,194
322 Sale of Fire Apparatus	-
325 Transfer-In	-
TOTAL ESTIMATED AMOUNT AVAILABLE	1,075,194

ESTIMATED EXPENDITURES AND APPROPRIATIONS - VEHICLE FUND

A. Vehicle Replacement

469 Staff Vehicle	-
470 Vehicle Computer Replacement	56,250
472 Vehicle Rust Repair - Eng #1 and Truck #3	7,500
Sub-Total	63,750

TOTAL ESTIMATED VEHICLE FUND EXPENDITURES AND APPROPRIATIONS	63,750
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The foregoing expenditures are appropriated for vehicle fund purposes

Estimated Balance on Hand as of December 31, 2018	1,011,444
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PART IV

ESTIMATED REVENUES AVAILABLE - BUY BACK FUND

Cash on Hand at Beginning of Fiscal Year	388,614
325 Transfers-In	-
TOTAL ESTIMATED AMOUNT AVAILABLE	388,614

ESTIMATED EXPENDITURES AND APPROPRIATIONS - BUY BACK FUND

A. SALARIES AND BENEFIT

470 Buy Back Benefits	24,000
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TOTAL ESTIMATED BUY BACK FUND EXPENDITURES AND APPROPRIATIONS	24,000
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The foregoing expenditures are appropriated for buy back fund purposes

Estimated Balance on Hand as of December 31, 2018	364,614
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PART V

ESTIMATED REVENUES AVAILABLE - BUILDINGS FUND

Cash on Hand at Beginning of Fiscal Year	(50,372)
308 Interest Income	-
320 Grants	-
322 Sale of Fire Apparatus	-
323 Carol Stream Disconnect	-
325 Transfer-In	114,708
TOTAL ESTIMATED AMOUNT AVAILABLE	64,336

ESTIMATED EXPENDITURES AND APPROPRIATIONS - BUILDINGS FUND

G. BUILDINGS

Building Improvements	61,500
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TOTAL ESTIMATED BUILDINGS FUND EXPENDITURES AND APPROPRIATIONS	61,500
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The foregoing expenditures are appropriated for buildings fund purposes

Estimated Balance on Hand as of December 31, 2018	2,836
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PART VI

ESTIMATED REVENUES AVAILABLE - PENSION FUND

Cash on Hand at Beginning of Fiscal Year	-
301 Property Taxes	1,075,350
TOTAL ESTIMATED AMOUNT AVAILABLE	1,075,350

ESTIMATED EXPENDITURES AND APPROPRIATIONS - PENSION FUND

A. SALARIES AND BENEFIT

470 Pension Contribution	1,075,350
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TOTAL ESTIMATED BUY BACK FUND EXPENDITURES AND APPROPRIATIONS	1,075,350
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The foregoing expenditures are appropriated for pension fund purposes

Estimated Balance on Hand as of December 31, 2018

PART VII

ESTIMATED REVENUES AVAILABLE - CAPITAL PROJECTS FUND

Cash on Hand at Beginning of Fiscal Year	102,678
308 Interest Income	-
320 Grants	90,500
322 Sale of Fire Apparatus	-
323 Carol Stream Disconnect	-
325 Transfer-In	42,645
TOTAL ESTIMATED AMOUNT AVAILABLE	235,823

ESTIMATED EXPENDITURES AND APPROPRIATIONS - CAPITAL PROJECTS FUND

G. CAPITAL PROJECTS

Capital Projects	241,784
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TOTAL ESTIMATED CAPITAL PROJECTS FUND

EXPENDITURES AND APPROPRIATIONS	241,784
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The foregoing expenditures are appropriated for capital projects fund purposes

Estimated Balance on Hand as of December 31, 2018	(5,961)
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SUMMARY

TOTAL APPROPRIATION CORPORATE FUND	3,673,500
TOTAL APPROPRIATION FOR AMBULANCE FUND	3,949,750
TOTAL APPROPRIATION FOR VEHICLE FUND	63,750
TOTAL APPROPRIATION FOR BUY BACK FUND	24,000
TOTAL APPROPRIATION FOR BUILDINGS FUND	61,500
TOTAL APPROPRIATION FOR PENSION FUND	1,075,350
TOTAL APPROPRIATION FOR CAPITAL PROJECTS FUND	241,784
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GRAND TOTAL	\$ 9,089,634

SECTION 3: That all unexpended balances of any items of any general appropriation in this Ordinance be expended in making up an insufficiency in any other item or items in the same funds appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: That the invalidity of any item or Section of this Ordinance shall not affect the validity of the whole or any part hereof.

SECTION 5: This Ordinance shall be in full force and effect from and after approval, passage and publication as provided by law.

SECTION 6: A certified copy of this ordinance and a certified copy of the Bartlett Fire Protection District Certificate of Estimate of Revenue for the 2018 fiscal year shall be filed with the Cook County Clerk and DuPage County Clerk within thirty (30) days hereof.

SECTION 7: A copy of this ordinance shall, within thirty (30) days of its passage and approval, be published once in a newspaper published in the District or if no such newspaper is published in the District then this ordinance shall be published in a newspaper of general circulation within the District.

APPROVED THE 20th DAY OF DECEMBER, 2017.

AYE	<u>5</u>
NAY	<u>0</u>
ABSENT	<u>0</u>



JAMES MCCARTHY, PRESIDENT
BOARD OF TRUSTEES
BARTLETT FIRE PROTECTION DISTRICT



FRANK GIOVANNELLI, BOARD SECRETARY

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, FRANK GIOVANNELLI, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Bartlett Fire Protection District, Cook and DuPage Counties, Illinois, and as such Secretary I am the keeper of the records and files of the Board of Trustees of said Fire Protection District.

I do further certify that the attached and foregoing is a true and complete copy of Ordinance No. 2017-06, being the BUDGET AND APROPRIATIONS OF THE BARTLETT FIRE PROTECTION DISTRICT, COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018, as adopted by the Board of Trustees at its properly convened meeting held on the 20th day of December, 2017, as appears from the official records of said Fire Protection District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Bartlett Fire Protection District at Bartlett, Cook County, Illinois, on this 20th day of December, 2017.



FRANK GIOVANNELLI, Secretary
Bartlett Fire Protection District

(SEAL)


**BARTLETT FIRE PROTECTION DISTRICT
CERTIFICATE OF ESTIMATE OF
REVENUE FOR FISCAL YEAR 2018**

I, Jay Langfelder, do hereby certify that I am the duly acting Chief Fiscal Officer of the Bartlett Fire Protection District, Cook and DuPage Counties; as such officer I do further certify that the revenues, by source, anticipated to be received by said Fire Protection District in the fiscal year beginning January 1, 2018 and ending December 31, 2018 are estimated to be as follows:

<u>Source</u>	<u>Amount</u>
Property Taxes	\$6,766,000
Builders Fees From Village	2,000
Interest Income	5,000
Personal Property Replacement Tax	35,000
Refunds	250
Ambulance / CPR Service Fees	801,000
Grant Revenue	90,500
Miscellaneous Revenue	500
Inspection & Plan Review	3,000
Knox Box & Fire Report	500
Spiller Pay Income	<u>10,000</u>

TOTAL ESTIMATED REVENUE \$7,713,750

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of said Bartlett Fire Protection District this 20th day of December, 2017.


Jay Langfelder
Chief Fiscal Officer
Bartlett Fire Protection District

SEAL