

ORDINANCE No. 2016-11

**AN ORDINANCE PROVIDING FOR A BUDGET AND APPROPRIATIONS
OF THE BARTLETT FIRE PROTECTION DISTRICT,
COOK AND DUPAGE COUNTIES, ILLINOIS,
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017
AND ENDING DECEMBER 31, 2017**

WHEREAS, the Board of Trustees of the Bartlett Fire Protection District, Cook and DuPage Counties, Illinois, caused to be prepared in tentative form a Budget and Appropriation for the Fiscal Year 2017 commencing January 1, 2017 and ending December 31, 2017; and

WHEREAS, the Secretary of this Board has made the same conveniently available for public inspection for at least (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to the Budget and Appropriation Ordinance, on the 21st day of December, 2016, at 6:55 PM; and

WHEREAS, Notice of the time and place of public hearing regarding the Budget and Appropriation was published in a newspaper in a timely manner as required by the Illinois Municipal Budget Law, (50 ILCS 330/1 et. seq.).

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Bartlett Fire Protection District, Cook and DuPage Counties, as follows:

SECTION 1:

That the fiscal year of this Fire Protection District is hereby fixed and declared to begin on January 1, 2017 and end on December 31, 2017.

SECTION 2:

That the following Corporate Budget, containing an estimate of the revenues expected to be received by the Bartlett Fire Protection District during the FY2017 fiscal year from all sources, an estimate of the expenditures contemplated for such fiscal year, and a statement of the estimated cash expected to be on hand at the end of such year, be and the same is hereby adopted as the Budget and Appropriations Ordinance for this Fire Protection District for said fiscal year; and the following sums of money:

| | |
|------------------------|---------------------|
| CORPORATE FUND | 3,639,219 |
| AMBULANCE SERVICE FUND | 3,830,714 |
| VEHICLE FUND | 242,500 |
| BUY BACK FUND | 16,000 |
| BUILDINGS FUND | 125,300 |
| PENSION FUND | 997,500 |
| CAPITAL PROJECTS FUND | 88,550 |
| TOTAL | \$ 8,939,783 |

or as much thereof as may be authorized by law is hereby appropriated to defray the necessary expenses and liabilities of the Bartlett Fire District for the respective corporate, ambulance service fund and pension fund purposes as hereinafter set forth namely:

PART 1

ESTIMATED REVENUES AVAILABLE - CORPORATE FUND

| | |
|---------------------------------------------------------|------------------|
| Cash on Hand at the Beginning of the Fiscal Year | 220,672 |
| 301 Cook County Property Tax | 1,443,081 |
| 304 DuPage County Property Tax | 2,131,559 |
| 306 Village of Bartlett Developers Fees | 350 |
| 307 Illinois Municipal League | - |
| 308 Interest on Deposits | 750 |
| 309 Illinois Replacement Tax | 17,500 |
| 310 Refunds | 250 |
| 311 Miscellaneous Income | 1,000 |
| 312 Inspections & Plan Review | 3,000 |
| 313 Spiller Pay Income | 5,000 |
| 316 Knox Box/Fire Report Income | 750 |
| 317 Reserve Truck 2 | - |
| 320 Grants | - |
| TOTAL ESTIMATED AMOUNT AVAILABLE | 3,823,912 |

ESTIMATED EXPENDITURES AND APPROPRIATIONS - CORPORATE FUND

A. Salaries & Benefits

| | |
|------------------------------|-----------|
| 400 Salary - FT Personnel | 1,731,388 |
| 404 Overtime - FT Personnel | 110,000 |
| 408 Paid-On-Premise F/F | 204,000 |
| 410 Salary - Administrative | 300,924 |
| 412 Salary - Fire Chief | 72,165 |
| 414 Salary - Trustees | 11,250 |
| 416 Salary - Commissioners | 2,400 |
| 418 FICA Contribution | 44,193 |
| 422 IMRF Contribution | 12,039 |
| 423 Supplemental Insurance | 500 |
| 424 Health Insurance | 566,979 |
| 425 Voluntary Insurance | 500 |
| 427 Life Insurance | 6,500 |
| 428 Training | 10,400 |
| 429 Death Benefit | 500 |
| 430 Uniforms | 5,516 |
| 431 Awards & Recognition | 800 |
| 432 Turnout Gear | 5,310 |
| 436 Physical Exams | 11,375 |
| 437 Promotional Testing Fees | - |

| | | |
|--------------|------------------|-----------------|
| 438 New Hire | | 9,900 |
| | Sub-Total | <hr/> 3,106,639 |

PART I (cont.)

B. Contractual

| | | |
|--------------------------------------|------------------|---------------|
| 439 Contract Ambulance | | - |
| 440 Maintenance - Building & Grounds | | 9,144 |
| 441 Maintenance - Vehicles | | 62,038 |
| 442 Maintenance - SCBA | | 3,700 |
| 443 Maintenance - Communications | | 3,500 |
| 444 Maintenance - Janitorial | | 6,638 |
| 445 Maintenance - Gas & Fuel | | 25,000 |
| 446 Maintenance - Small Tools | | 1,400 |
| 447 Maintenance - Equipment | | 25,203 |
| 448 Liability Ins- IRMA | | 102,000 |
| 452 Audit | | 3,750 |
| 453 Legal Services | | 20,000 |
| 455 Other Professional Svcs. | | 3,625 |
| 456 Dispatch (Du-Comm) | | 73,000 |
| 458 Telephone | | 30,940 |
| 460 Cellular Telephone | | 8,800 |
| 462 Utilities | | 27,500 |
| 464 Financial Services | | 21,360 |
| 466 Photo / Website | | 100 |
| 467 Special Teams | | 588 |
| 468 Spiller Pay | | 5,000 |
| 480 Information Systems & Consulting | | 77,023 |
| | Sub-Total | <hr/> 510,308 |

C. Commodities

| | | |
|---------------------|------------------|-------------|
| 470 Office Supplies | | 3,738 |
| 472 Postage | | 800 |
| 474 Publications | | 1,103 |
| | Sub-Total | <hr/> 5,640 |

PART I (cont.)

D. Reserves

| | |
|----------------------------------|--------------|
| 517 Health Insurance Deductible | 4,500 |
| 518 Unemployment Comp. Ins. | - |
| 519 Buy Back Transfer | - |
| 524 Fund Transfer | - |
| 525 Vehicle Replacement Transfer | - |
| Sub-Total | 4,500 |

F. Other Expenses

| | |
|-----------------------------|---------------|
| 500 FPB Supplies/Fire Signs | 1,325 |
| 502 Public Education | 3,320 |
| 504 Memberships | 4,572 |
| 506 Conventions | - |
| 520 Admin Expenses | 2,915 |
| Sub-Total | 12,132 |

TOTAL ESTIMATED CORPORATE FUND EXPENDITURES AND APPROPRIATIONS **3,639,219**

The foregoing appropriations are appropriated for general corporate purposes.

Estimated Balance on Hand as of December 31, 2017 **184,694**

PART II

ESTIMATED REVENUES AVAILABLE - AMBULANCE FUND

| | |
|---------------------------------------------------------|------------------|
| Cash on Hand at the Beginning of the Fiscal Year | 370,036 |
| 301 Cook County Property Tax | 1,215,133 |
| 304 DuPage County Property Tax | 1,794,859 |
| 306 Village of Bartlett Developers Fees | 350 |
| 308 Interest on Deposits | 750 |
| 309 Illinois Replacement Tax | 17,500 |
| 312 Inspections Plan Review | 3,000 |
| 313 Spiller Pay Income | 5,000 |
| 314 Ambulance Service Fees | 800,000 |
| 315 CPR Fees | 2,500 |
| 316 Knox Box/Fire Reports Income | 750 |
| 317 Reserve Truck 2 | - |
| 320 Grants | - |
| 325 Transfer-In | - |
| TOTAL ESTIMATED AMOUNT AVAILABLE | 4,209,879 |

PART II (cont.)

ESTIMATED EXPENDITURES AND APPROPRIATIONS - AMBULANCE FUND

| | |
|--------------------------------------|------------------|
| A. Salaries & Benefits | |
| 400 Salary - FT Personnel | 1,731,388 |
| 404 Overtime - FT Personnel | 110,000 |
| 410 Salary - Administrative | 300,924 |
| 412 Salary - Fire Chief | 72,165 |
| 414 Salary - Trustees | 11,250 |
| 416 Salary - Commissioners | 2,400 |
| 418 FICA Contribution | 44,193 |
| 422 IMRF Contribution | 12,039 |
| 423 Supplemental Insurance | 500 |
| 424 Health Insurance | 566,979 |
| 425 Voluntary Insurance | 500 |
| 427 Life Insurance | 6,500 |
| 428 Training | 10,400 |
| 429 Death Benefit | 500 |
| 430 Uniforms | 5,516 |
| 431 Awards & Recognition | 800 |
| 432 Turnout Gear | 5,310 |
| 436 Physical Exams | 11,375 |
| 437 Testing Fees | - |
| 438 New Hire | 9,900 |
| Sub-Total | 2,902,639 |
| B. Contractual | |
| 439 Contract Ambulance | 482,000 |
| 440 Maintenance - Building & Grounds | 9,144 |
| 441 Maintenance - Vehicles | 62,038 |
| 442 Maintenance - SCBA | 3,700 |
| 443 Maintenance - Communications | 3,500 |
| 444 Maintenance - Janitorial | 6,638 |
| 445 Maintenance - Gas & Fuel | 25,000 |
| 446 Maintenance - Small Tools | 1,400 |
| 447 Maintenance - Equipment | 25,203 |
| 448 Liability Ins- IRMA | 102,000 |
| 452 Audit | 3,750 |
| 455 Other Professional Svcs. | 3,625 |
| 456 Dispatch (Du-Comm) | 73,000 |
| 458 Telephone | 30,940 |
| 460 Cellular Telephone | 8,800 |
| 462 Utilities | 27,500 |
| 464 Financial Services | 21,360 |
| 466 Photo / Website | 100 |
| 467 Special Teams | 588 |
| 468 Spiller Pay | 5,000 |
| 480 Information Systems & Consulting | - |
| Sub-Total | 895,285 |

PART II (cont.)

C. Commodities

| | |
|---------------------|---------------|
| 470 Office Supplies | 3,738 |
| 471 EMS Supplies | 10,519 |
| 472 Postage | 800 |
| 474 Publications | 1,103 |
| Sub-Total | 16,159 |

D. Reserves

| | |
|---------------------------------|--------------|
| 517 Health Insurance Deductible | 4,500 |
| 518 Unemployment Ins | - |
| 520 Capital Projects Transfer | - |
| 525 Buy Back Transfer | - |
| 521 Vehicle Fund Transfer | - |
| Sub-Total | 4,500 |

E. Other Expenses

| | |
|-----------------------------|---------------|
| 500 FPB Supplies/Fire Signs | 1,325 |
| 502 Public Education | 3,320 |
| 504 Memberships | 4,572 |
| 506 Conventions | - |
| 520 Admin Expenses | 2,915 |
| Sub-Total | 12,132 |

**TOTAL ESTIMATED AMBULANCE FUND
EXPENDITURES AND APPROPRIATIONS** **3,830,714**

The foregoing appropriations are appropriated for ambulance service purposes

Estimated Balance on Hand as of December 31, 2017 **379,164**

PART III

ESTIMATED REVENUES AVAILABLE - VEHICLE FUND

| | |
|------------------------------------------|------------------|
| Cash on Hand at Beginning of Fiscal Year | 1,317,694 |
| 322 Sale of Fire Apparatus | - |
| 325 Transfer-In | - |
| TOTAL ESTIMATED AMOUNT AVAILABLE | 1,317,694 |

ESTIMATED EXPENDITURES AND APPROPRIATIONS - VEHICLE FUND

A. Vehicle Replacement

| | |
|--------------------|----------------|
| 469 Staff Vehicle | 94,750 |
| 470 New Ambulance | 142,750 |
| 471 Vehicle Repair | 5,000 |
| Sub-Total | 242,500 |

| | |
|-------------------------------------------------------------------------|----------------|
| TOTAL ESTIMATED VEHICLE FUND EXPENDITURES AND APPROPRIATIONS | 242,500 |
|-------------------------------------------------------------------------|----------------|

The foregoing expenditures are appropriated for vehicle fund purposes

| | |
|----------------------------------------------------------|------------------|
| Estimated Balance on Hand as of December 31, 2017 | 1,075,194 |
|----------------------------------------------------------|------------------|

PART IV

ESTIMATED REVENUES AVAILABLE - BUY BACK FUND

| | |
|------------------------------------------|----------------|
| Cash on Hand at Beginning of Fiscal Year | 404,317 |
| 325 Transfers-In | - |
| TOTAL ESTIMATED AMOUNT AVAILABLE | 404,317 |

ESTIMATED EXPENDITURES AND APPROPRIATIONS - BUY BACK FUND

A. SALARIES AND BENEFIT

| | |
|-----------------------|--------|
| 470 Buy Back Benefits | 16,000 |
|-----------------------|--------|

| | |
|--------------------------------------------------------------------------|---------------|
| TOTAL ESTIMATED BUY BACK FUND EXPENDITURES AND APPROPRIATIONS | 16,000 |
|--------------------------------------------------------------------------|---------------|

The foregoing expenditures are appropriated for buy back fund purposes

| | |
|----------------------------------------------------------|----------------|
| Estimated Balance on Hand as of December 31, 2017 | 388,317 |
|----------------------------------------------------------|----------------|

PART V

ESTIMATED REVENUES AVAILABLE - BUILDINGS FUND

| | |
|------------------------------------------|----------------|
| Cash on Hand at Beginning of Fiscal Year | 126,281 |
| 308 Interest Income | - |
| 320 Grants | - |
| 322 Sale of Fire Apparatus | - |
| 323 Carol Stream Disconnect | - |
| 325 Transfer-In | - |
| TOTAL ESTIMATED AMOUNT AVAILABLE | 126,281 |

ESTIMATED EXPENDITURES AND APPROPRIATIONS - BUILDINGS FUND

G. BUILDINGS

| | |
|-----------------------|---------|
| Building Improvements | 125,300 |
|-----------------------|---------|

| | |
|---------------------------------------------------------------------------|----------------|
| TOTAL ESTIMATED BUILDINGS FUND EXPENDITURES AND APPROPRIATIONS | 125,300 |
|---------------------------------------------------------------------------|----------------|

The foregoing expenditures are appropriated for buildings fund purposes

| | |
|---------------------------------------------------|-----|
| Estimated Balance on Hand as of December 31, 2017 | 981 |
|---------------------------------------------------|-----|

PART VI

ESTIMATED REVENUES AVAILABLE - PENSION FUND

| | |
|------------------------------------------|----------------|
| Cash on Hand at Beginning of Fiscal Year | - |
| 301 Property Taxes | 997,500 |
| TOTAL ESTIMATED AMOUNT AVAILABLE | 997,500 |

ESTIMATED EXPENDITURES AND APPROPRIATIONS - PENSION FUND

A. SALARIES AND BENEFIT

| | |
|--------------------------|---------|
| 470 Pension Contribution | 997,500 |
|--------------------------|---------|

| | |
|--------------------------------------------------------------------------|----------------|
| TOTAL ESTIMATED BUY BACK FUND EXPENDITURES AND APPROPRIATIONS | 997,500 |
|--------------------------------------------------------------------------|----------------|

The foregoing expenditures are appropriated for pension fund purposes

Estimated Balance on Hand as of December 31, 2017

-

PART VII

ESTIMATED REVENUES AVAILABLE - CAPITAL PROJECTS FUND

| | |
|------------------------------------------|----------------|
| Cash on Hand at Beginning of Fiscal Year | 144,674 |
| 308 Interest Income | - |
| 320 Grants | - |
| 322 Sale of Fire Apparatus | - |
| 323 Carol Stream Disconnect | - |
| 325 Transfer-In | - |
| TOTAL ESTIMATED AMOUNT AVAILABLE | 144,674 |

ESTIMATED EXPENDITURES AND APPROPRIATIONS - CAPITAL PROJECTS FUND

G. CAPITAL PROJECTS

Capital Projects 88,550

TOTAL ESTIMATED CAPITAL PROJECTS FUND

EXPENDITURES AND APPROPRIATIONS 88,550

The foregoing expenditures are appropriated for capital projects fund purposes

Estimated Balance on Hand as of December 31, 2017 56,124

SUMMARY

| | |
|-----------------------------------------------|--------------|
| TOTAL APPROPRIATION CORPORATE FUND | 3,639,219 |
| TOTAL APPROPRIATION FOR AMBULANCE FUND | 3,830,714 |
| TOTAL APPROPRIATION FOR VEHICLE FUND | 242,500 |
| TOTAL APPROPRIATION FOR BUY BACK FUND | 16,000 |
| TOTAL APPROPRIATION FOR BUILDINGS FUND | 125,300 |
| TOTAL APPROPRIATION FOR PENSION FUND | 997,500 |
| TOTAL APPROPRIATION FOR CAPITAL PROJECTS FUND | 88,550 |
| <hr/> | |
| GRAND TOTAL | \$ 8,939,783 |

SECTION 3: That all unexpended balances of any items of any general appropriation in this Ordinance be expended in making up an insufficiency in any other item or items in the same funds appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: That the invalidity of any item or Section of this Ordinance shall not affect the validity of the whole or any part hereof.

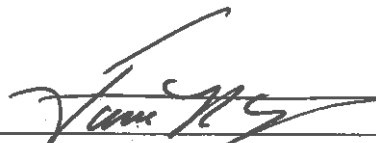
SECTION 5: This Ordinance shall be in full force and effect from and after approval, passage and publication as provided by law.

SECTION 6: A certified copy of this ordinance and a certified copy of the Bartlett Fire Protection District Certificate of Estimate of Revenue for the 2017 fiscal year shall be filed with the Cook County Clerk and DuPage County Clerk within thirty (30) days hereof.

SECTION 7: A copy of this ordinance shall, within thirty (30) days of its passage and approval, be published once in a newspaper published in the District or if no such newspaper is published in the District then this ordinance shall be published in a newspaper of general circulation within the District.

APPROVED THE 21st DAY OF DECEMBER, 2016.

| | |
|--------|----------|
| AYE | <u>4</u> |
| NAY | <u>0</u> |
| ABSENT | <u>1</u> |



JAMES MCCARTHY, PRESIDENT
BOARD OF TRUSTEES
BARTLETT FIRE PROTECTION DISTRICT



JAY LANGFELDER, BOARD SECRETARY

**BARTLETT FIRE PROTECTION DISTRICT
CERTIFICATE OF ESTIMATE OF
REVENUE FOR FISCAL YEAR 2017**

I, **Frank Giovannelli**, do hereby certify that I am the duly acting Chief Fiscal Officer of the Bartlett Fire Protection District, Cook and DuPage Counties; as such officer I do further certify that the revenues, by source, anticipated to be received by said Fire Protection District in the fiscal year beginning January 1, 2017 and ending December 31, 2017 are estimated to be as follows:

| <u>Source</u> | <u>Amount</u> |
|-----------------------------------|---------------|
| Property Taxes | \$6,584,633 |
| Builders Fees From Village | 700 |
| Interest Income | 1,500 |
| Personal Property Replacement Tax | 35,000 |
| Refunds | 250 |
| Ambulance / CPR Service Fees | 802,500 |
| Miscellaneous Revenue | 1,000 |
| Inspection & Plan Review | 6,000 |
| Knox Box & Fire Report | 1,500 |
| Spiller Pay Income | <u>10,000</u> |

TOTAL ESTIMATED REVENUE \$7,443,083

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of said Bartlett Fire Protection District this 21st day of December, 2016.



Frank Giovannelli
Chief Fiscal Officer
Bartlett Fire Protection District

SEAL