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# BARTLETT

FIRE PROTECTION DISTRICT

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**BOARD OF TRUSTEES MEETING**

**SEPTEMBER 18, 2019**

**Meeting Call to Order**

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:00 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro, Trustee Giovannelli, and Trustee Wisniewski. Also in attendance were Deputy Chief Becker, Human Resources Manager Gumprecht, and Executive Assistant Kolber. Attorney Miller arrived at 7:15 p.m.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

**Public Comments**

There were no public comments.

**Special Presentations**

There were no special presentations.

**ORDER OF BUSINESS**

**Trustee's Report**

Trustee Wisniewski – Condolences to Chief Gabrenya and his family in the loss of Chief's father.

Trustee Robbins – Condolences to Chief Gabrenya and thoughts and prayers to the Gabrenya family. Thank you to Chief Gabrenya and Deputy Chief Becker for building relationships by visiting the departments of the surrounding towns. Thank you for those involved with the 9/11 Ceremony. Thank you to the Foreign Fire Insurance Tax Board for the significant contributions of purchases for the District. Congratulations to the District for being the recipient of the Illinois Fire Safety Alliance (IFSA), Life Safety Award.

Trustee Giovannelli – Echo the previous Trustee comments for the condolences to the Gabrenya Family. A job well done on the fire stop, August 29.

Trustee Passaro – Condolences to the Gabrenya Family. Congratulations to all of the District members for the receipt of the IFSA Life Safety Award. Pleased to see the Village Administration support of the 9/11 Ceremony by the District, which was well done.

Trustee McCarthy – Condolences to the Gabrenya Family. Thank you to FF Chapman, FF Yonamine, and the Honor Guard for the 9/11 Ceremony, which was very well done. The turnout for Debra Costa Rica's Memorial Service speaks well about the members of Bartlett Fire.

**Approval of the Minutes**

**Financial Report**

Trustee Robbins reported that the total bills were:

FIRE FUND	\$66,468.94	PAYROLL	\$338,798.25
AMBULANCE FUND	\$101,966.35	STATION 1	\$2,458.80
EQUIPMENT CAPITAL	\$0.00	STATION 2	\$1,835.37

BUILDING CAPITAL	\$0.00	STATION 3	\$2,645.87
VEHICLE CAPITAL	\$0.00		
		TOTAL ALL BILLS	\$514,173.58

**Old Business**

No old business was discussed.

**New Business**

The semi-annual review was held of the Board of Trustees Policies and Procedures. No adjustments were suggested.

**Consent Agenda**

Trustee Giovannelli made a motion to approve the consent agenda items 1 through 5. Trustee Passaro seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 08/21/19
3. Approval of the Board Meeting Closed Session Minutes 08/21/19
4. Approval of Ordinance #2019-04, an ordinance of the BFPD authorizing the sale and disposal of miscellaneous surplus personal property owned by the BFPD
5. Approval for the purchase of six (6) automatic external defibrillators (AED's) and three (3) AED Cabinets

**Action to be taken by the Board**

**Attorney's Report**

**Fire Chief Gabrenya's Report**

**Deputy Chief Becker's Report**

- Firefighter Maulding informed the Board of Trustees that the Bartlett Fire District has been awarded an Assistance to Firefighter's grant in the amount of \$292,122.72 from FEMA. This grant is to be used to replace the SCBA equipment near end of life cycle. A discussion was held.
- A presentation was held of the newly developed Bartlett Fire District website, which will go live within the next few weeks.
- The concrete repairs to the front drive at Station 3 will begin on September 25.
- On September 26, Bartlett Fire and Pastor Sue Allen will joint host with the Bartlett Police Department an emergency action plan for the religious leaders within the District.
- Bartlett Fire District Open House will be held on Saturday, October 5 from 10:00 a.m. to 2:00 p.m.

**Fire Marshal Heimbecker's Report**

- A written report was provided on the Fire Prevention Bureau monthly activities.

**Upcoming Calendar**

- Fire Prevention Week, October 6-12, 2019
- BFPD Open House, Station 1, October 5, 2019, 10:00 a.m. to 2:00 p.m.
- Life Safety Award presented to Bartlett Fire District by the Illinois Fire Safety Alliance at the 79<sup>th</sup> Annual Fire Prevention Week luncheon, October 10, 2019, Bobaks, Woodridge, IL
- IFCA Annual Conference, Peoria, IL, October 13-16, 2019
- NIAFPD Fall Seminar & Membership Meeting, Lisle-Woodridge FPD, Lisle, IL, October 26, 2019

- IAFPD Essential Trustee Training, Addison FPD, Addison, IL, November 1-2, 2019

**Correspondence**

- Thank you to the crew for the response on August 1, 2019 from a grateful citizen.
- Thank you from the family of Officer Dave Domin of the Hoffman Estates Police Department for the support in their loss.
- Thank you from the Michels' Family for the support in the loss of Steven Michels, father of Lt. Ben Michels.
- Thank you to the crew for the response from a grateful Bartlett resident.

**Closed Session**

Trustee McCarthy made a motion to adjourn to closed session at 7:31 p.m. for the purpose of the appointment, employment, compensation, benefits, discipline, performance or dismissal of specific employees and class of employees, and if necessary for any other lawful purpose. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, yes; Trustee Robbins, yes; the motion so carried.

The regular session resumed at 9:15 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Passaro, Trustee Giovannelli, and Trustee Wisniewski. Also in attendance were Deputy Chief Becker, Attorney Miller, Human Resources Manager Gumprecht, and Executive Assistant Kolber.

With no further business to be brought before the Board, Trustee Robbins made a motion to adjourn. Trustee Wisniewski seconded the motion and with a roll call vote as follows: Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, yes; Trustee Robbins, yes; the regular session of the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Colleen Kolber  
Executive Assistant

ATTEST:

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President, James McCarthy

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Secretary, Frank Giovannelli

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Treasurer, Larry Robbins

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Trustee, Antonio Passaro

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Trustee, Don Wisniewski