



BARTLETT

FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MEETING

AUGUST 21, 2019

Meeting Call to Order

Trustee McCarthy called the meeting of the Board of Trustees of the Bartlett Fire Protection District to order at 7:00 p.m. Those in attendance were Trustee McCarthy, Trustee Robbins, Trustee Giovannelli, and Trustee Wisniewski. Trustee Passaro was absent. Also in attendance were Chief Gabrenya, Assistant Chief Becker, Attorney Miller, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Trustee McCarthy led those in attendance in the Pledge of Allegiance.

Public Comments

There were no public comments.

Special Presentations

There were no special presentations.

ORDER OF BUSINESS

Trustee's Report

Trustee Wisniewski – Congratulations to those who volunteered for the Ignite the Courage Bartlett Festival, as it was a spectacular event.

Trustee Robbins – Congratulations to the Ignite the Courage committee and volunteers for the great success of the Bartlett Festival.

Trustee Giovannelli – Congratulations to Fire Chief Gabrenya and Assistant Chief Becker on the smooth transition into their new positions.

Trustee McCarthy – Ignite the Courage Bartlett Festival had a great turnout and so many volunteers from the District and community. This speaks volumes about the District.

Trustee Passaro – Absent

Approval of the Minutes

Trustee McCarthy made a motion to release the closed session minutes of 01/16/19 and 03/20/19. Trustee Robbins seconded the motion with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, absent; the motion so carried.

Trustee Giovannelli made a motion to approve the destruction of closed session audio minutes: 08/16/17, 09/20/17, and 12/2017. Trustee Robbins seconded the motion with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, absent; the motion so carried.

Financial Report

Trustee Robbins reported that the total bills were:

FIRE FUND	\$75,966.14	PAYROLL	\$403,988.16
AMBULANCE FUND	\$105,270.41	VEHICLE	\$9,601.15
CAPITAL FUND	\$11,900.00	STATION1	\$2,428.20
BUILDING FUND	\$4,275.48	STATION 2	\$3,145.61
VEHICLE FUND	\$0.00	STATION 3	\$1,807.46
TOTAL ALL BILLS			\$618,382.61

Old Business

No old business was discussed.

New Business

A review was provided of the Trustee Training Continuing Education.

Consent Agenda

Trustee Wisniewski made a motion to approve the consent agenda items 1 through 7. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, absent; the motion so carried.

1. Approval of the Bill List as presented
2. Approval of the Board Meeting Regular Session Minutes 07/17/19
3. Approval of the Board Meeting Closed Session Minutes 07/17/19
4. Approval of the Special Board Meeting Regular Session Minutes 07/30/19
5. Approval of the Special Board Meeting Closed Session Minutes 07/30/19
6. Approval to restructure the BFPD organization in the title only of the Assistant Chief to Deputy Chief
7. Approval to switch insurance brokers from Corkill Insurance to OneDigital for the BFPD

Action to be taken by the Board

Trustee Giovannelli made a motion to approve repairs to Station 3 front apron granted to Fortis Ground Works for a cost not to exceed \$22,043.45. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, absent; the motion so carried.

Trustee McCarthy made a motion to approve the vehicle body work repairs for Engine 2 granted to Kards Inc. for a cost not to exceed \$18,775.80. Trustee Robbins seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, absent; the motion so carried.

Attorney’s Report

Attorney Miller updated the Board on the changes to the bidding statute and informed the Board about the upcoming legalization of marijuana.

Fire Chief Gabrenya

- National Night Out was a very successful event and was well attended.
- The Ignite the Courage event was successful with a great turnout. There is pride in the Bartlett Fire members that put this event together.
- Reported on meetings with the District’s resource hospital, Advocate Sherman, and future resource hospital plans.

- The Bartlett Fire website is being reconstructed. The website will be presented to the Board at the September 18th meeting.

Deputy Chief Becker's Report

- Attending a fire station alerting system test run at DU-COMM.
- Met with Bartlett Police Department and Pastor Sue Allen, BFPD Chaplain, regarding an emergency action plan for the religious facilities within the District. There will be a training with the religious leaders in September.
- Currently holding meetings with neighboring fire chiefs to introduce Bartlett Fire District's new administration.
- Area of responsibility survey was sent out in-house to promote additional opportunities to move members to areas of interest.
- Analyzing the District's electronic processes and looking for efficiencies.

Fire Marshal Heimbecker's Report

- A written report was provided on the Fire Prevention Bureau monthly activities.

Upcoming Calendar

- 10th Annual Bartlett Days, Downtown Bartlett, September 6-8, 2019
- BFPD 9/11 Ceremony, 8:30 a.m. Station 1, 234 N. Oak Ave., September 11, 2019
- Fire Prevention Week, October 6-12, 2019
- BFPD Open House, Station 1, October 5, 2019, 10:00 a.m. to 2:00 p.m.
- IFCA Annual Conference, Peoria, IL, October 13-16, 2019

Correspondence

- Thank you for the support of ESY Program, U-46 School District from Principal DiMaggio
- Thank you to the crew for the response on July 20, 2019 from a Bartlett resident.
- Thank you to the crew for the response on July 21, 2019 from a Bartlett resident.
- Thank you from Chief Andy Bonomo and the York Center Fire Protection District for the support in the loss of Trustee President Bill Cizek.

Closed Session

Trustee McCarthy made a motion to adjourn to closed session at 7:45 p.m. for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees and class of employees, and potential and probable litigation. Trustee Giovannelli seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, absent; the motion so carried.

The regular session resumed at 8:22 p.m. Those in attendance were Trustee McCarthy, Trustee Wisniewski, Trustee Robbins, and Trustee Giovannelli. Trustee Passaro was absent. Also in attendance were Chief Gabrenya, Deputy Chief Becker, Attorney Miller, Office Manager Gumprecht, and Executive Administrative Assistant Kolber.

Trustee McCarthy informed the Board of concerns expressed by the Pension Board regarding funding levels. A discussion was held.

With no further business to be brought before the Board, Trustee McCarthy made a motion to adjourn. Trustee Wisniewski seconded the motion and with a roll call vote as follows: Trustee Robbins, yes; Trustee Giovannelli, yes; Trustee McCarthy, yes; Trustee Wisniewski, yes; Trustee Passaro, absent; the regular session of the meeting was adjourned at 8:37 p.m.

Respectfully submitted,

Colleen Kolber
Executive Administrative Assistant

ATTEST:

President, James McCarthy

Secretary, Frank Giovannelli

Treasurer, Larry Robbins

Trustee, Antonio Passaro

Trustee, Don Wisniewski